



# **SELF STUDY REPORT**

**FOR**

**2<sup>nd</sup> CYCLE OF ACCREDITATION**

**K.G.R.L. COLLEGE**

**DIRUSUMARRU ROAD, BHIMAVARAM, WEST GODAVARI DISTRICT,  
ANDHRA PRADESH, PIN CODE- 534201**

**534201**

**[www.kgrlcollege.in](http://www.kgrlcollege.in)**

**Submitted To**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**March 2019**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

KGRL College Degree (A) and PG Courses under the management of The Bhimavaram Education Society was started in 1975 in West Godavari District, Andhra Pradesh state with the munificence of Sri Kotikalapudi Govinda Rao and a few other philanthropists of Bhimavaram and around. It is catering to the educational needs of rural youth around 1,200 pupils at present. The empowerment of young rural people is the distinctive philosophy of the management of our college. The ethos of the Management are the culmination of various qualities of its founder like enlightenment of young rural masses, eradication of poverty, and bringing social justice to oppressed and depressed sections of the rural youth.

The Institution is located at Bhimavaram, West Godavari District, Andhra Pradesh. The College is established in the name of KGRL College, with the core values of the founder Secretary and Correspondent Sri Mentey Padmanabham along with his co-thought provokers i.e., Integrity, Innovation, Quality-Consciousness And Service to the poorest of the poor. These values enrich the inheritance of culture and discipline among students and academic excellence for the development of faculty.

### Vision

- To be the premier institution that offers Teaching-Learning programmes of the best quality, graduate students who excel and become leaders in the chosen profession contributing to the community, the nation and the world, and prepares individuals of the highest moral fibre.

### Mission

- To prepare knowledgeable, skilled, cultured, confident and competent future citizens of India with a desire to contribute their might to its progress and welfare.
- To enhance the abilities of learning to know, learning to do and learning to live.
- To submit enlightened and patriotic youth to our society.

### Core Values:

- Integrity:
- Innovation:
- Quality Consciousness:
- Service:

The above comprehensible operational frameworks of the college core values are commensurate with the Higher Education of India.

*The Goals of the Institution are framed as under:*

1. Academic Excellence and Empowerment of Rural youth
2. Development of faculty and their excellence
3. Infrastructure, Development of Research and scholarship
4. Social responsibility, outreach and extension activities
5. Quality evaluation and sustenance in education.

Aforesaid core values or goals are strategic objectives of the institution. The actual strategic activities of various departments in the college are all related to these goals and objectives. The college is slowly adopting rapidly changing educational modules to use ICT, LMS and e-resources mechanism. The actual achievements of these goals are reflected in criteria-wise summary and additional information.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

1. **Good Governance and Leadership:** Presence of elements of good governance; strategy development and deployment; well-designed organizational structure and policy initiatives for quality education protecting the interest of stakeholders. Need-based financial support to faculty and students by the management.
2. **Faculty Enrichment:** Competent and outstanding human resources with team-spirit for imparting quality education. Organizing frequently faculty development programmes.
3. **New Teaching and Learning Methodology:** Pedagogical research in terms of teaching-learning methods for effective curriculum delivery.
4. **Academic Eminence:** Excellent and dynamic academic culture is being initiated and outcome-oriented student-centric approach in transfer of knowledge and skills have been adopted. Creativity and capacity building among students which result in constant outstanding performance in academics, seminars, workshops, departmental programmes, symposia and conferences are being conducted semester-wise every year.
5. **Research- Orientation, Paper Publications and MOUs:** Focusing on qualitative research activities and paper publication in national and international journals. Enhancing academic linkages and MOUs with higher educational bodies.
6. **Eco-friendly Environment and Good Infrastructure:** Sprawling campus with excellent state of the art infrastructural facilities with well-equipped laboratories, digital library, sufficient and varied books and journals. Wide uses of ICT and e- resources are encouraged. The campus is eco-friendly and bio-diverged.
7. **Social Responsibility:** Through NSS division various seminars and programmes are being undertaken by the faculty and students to bring in social awareness on health issues, education on women empowerment in surrounding areas.
8. **Value-Based Education:** Excellence in promoting values, patriotism, value system and culture. discipline and values are institutionalized and internalized.

### Institutional Weakness

1. **Inadequate Internal and External Funding:** Lack of adequate financial resource mobilization from internal as well as external sources for utilizing the available infrastructure.
2. **Poor Utilization of Resources:** Not in a position to tap the infrastructure and human resources available for commercially viable programs.
3. **No Contributions made from Alumni:** So far not explored the potential of contribution from alumni in terms of finance and other intangible resources.
4. **Lack of sufficient Research and Publication:** Not adequately focused on enhancement of quality of research and publication with global standard as it is linked with financial assistance as most of the faculty members are unaided.
5. **Academic and Industry linkages are downsized:** Lack of adequate academic linkages at local, national and international levels.

### Institutional Opportunity

1. **Betterment and Innovation:** Introducing more innovative and market driven courses for enhancing the financial resources to the college and optimal utilization of the same.
2. **Teaching Learning Methods:** Developing new student-centric pedagogy for heading towards excellence in teaching and learning as an ongoing initiative has been initiated in a phased manner.
3. **Inclusive Approach and Women Empowerment:** Providing education with affordable tuition fees and hostel with subsidized fees to women considering their socio-economic background. Exploring possibilities of starting few more additional demanding courses to cater to their needs in course of time.
4. **Wide Scope on Research and Development:** Scouting the opportunities available for furthering the research and development and MoUs especially in the field of interdisciplinary research at national and international levels.
5. **Extension and Expansion:** Initiating social activities with industry-linkages and external funding. Stepping into another realm of economically productive activities with external collaboration.
6. **Diversification and Women Empowerment:** Eventually attaining the Autonomous Status which results in quality education.
7. **New Initiatives/Programms:** Initiating new programmes exclusively for women empowerment, especially suitable to the region, to carve a niche in competitive environment to utilize the strategic location of the college.
8. **Global Standards and Quality Initiatives:** Developing alternative action- plan and process to achieve global standards of faculty and students with external collaboration in a phased manner with strategic initiatives of faculty and academic excellence.

### Institutional Challenge

1. **Overcoming Hurdles:** Strengthening the publicity and public relations for commercial viability of

resources. Exploring and utilizing industrial exposure even from distance.

2. **Reign on cut-throat competition:** Overcoming competition from other institutions at local, national and global level by developing strategies based on internal core competencies and harnessing them with proper strategy deployment in a well-organized manner.

3. **Strategic Approach:** Strategic initiative in furthering holistic development; enhancing revenue through value- addition and differentiation strategy with that of neighboring institutions in creating a niche with higher education Institutions.

4. **Make in India:** To motivate the student community to take up National movement issues on ‘Make in India’ and ‘Start up India’ etc. Planning to take up courses to bring awareness in various government schemes on entrepreneurial development.

5. **Developing state of art infrastructural facilities in the college:** Extensive use of Learning Management Systems (LMS), e-resource for developing virtual class room, upgrading the institutional infrastructure, learning resources centre and technology to attain global standards.

## 1.3 CRITERIA WISE SUMMARY

### Curricular Aspects

- The curriculum design and development emphasizes providing life skills combined with moral values. New Courses/programmes are introduced from time to time both to reflect the stakeholder’s feedback with college slogan “Enter to Learn and Leave to Serve”.
- The Program Outcomes are designed to attain the graduate attributes which were cited in the Vision and Mission of the college. The outcomes are evaluated semester-wise to update them appropriately in time to make them prompt.
- The curriculum is made flexible based on the feedback from industry experts and stakeholders to suit the professional and personal needs of graduates. Curriculum development ensures a perfect match between the POs, PSOs and COs to equip students with knowledge and skills required to meet the emerging local, national and global trends.
- CBCS has been adopted since 2015 to enhance academic flexibility to choose among variety of courses for UG whereas for PG University has not so far introduced.
- The curriculum of the College aims at the holistic development of students. The Curriculum is geared to provide a range of value-added courses offering divergent competencies on cross-cutting issues related to environment, sustainability, values and skill sets. The college has initiated 3 new courses during the last 5 years. Currently the college is offering 3 UG and 10 PG Programmes.
- The curriculum is reviewed and customized semester-wise based on emerging trends, feedback from stakeholders and relevance to social, economic and environmental needs. The feedback is collected manually, analyzed and utilized to enhance the learning effectiveness. Feedback is used to update the syllabi and evaluate the attainment of POs/PSOs and COs so as to modify them accordingly.

### Teaching-learning and Evaluation

- The college caters to students of different backgrounds and abilities through interactive instructional

techniques like Group Discussions, interview tips and ICT.

- The enrollment of the students into various programs is made online based on Govt. guidelines to ensure transparency, equity and wider access for PG and for UG college guidelines along with Government time to time norms will be followed. The student profile reveals diverse geographic, socio-economic, cultural and educational backgrounds.
- The college makes a fair assessment of the learning levels of diverse students to adopt special techniques to meet their specialized needs. Students are also sensitized on rural problems and gender sensitive issues.
- The college promotes learner-centric approach through participative learning, experiential learning and collaborative learning. New pedagogical strategies and tools such as Surveys, Role Plays and Interviews, Dumb charades, Volta-face etc are devised to ensure effective learning. ICT is promoted through Virtual and Digital Classrooms to make learning creative and dynamic. Faculties are periodically trained in ICT to enhance their teaching resources through LMS.
- Institution with 77 full time teachers on rolls, follows 1:20 TSR for UG and PG. Quality of teachers is ensured by Management committee. Faculties are deputed to orientation and refresher courses besides doctoral research to improve their profile. The College has 9 Ph.Ds, 7 M.Phils and 6 teachers qualified in NET/SET/SLET.
- The Examination & Evaluation Policy of the college assesses the efficiency and effectiveness of teaching-learning and its impact on student competence. Evaluation outcomes are also used as development inducing feedback on PSOs and COs.
- The graduate attributes of the college clearly articulate the learning outcomes. The consistent pass percentage of 70% shows the successful attainment of the graduate attributes and learning outcomes.
- The periodic online SSS of the college serves as an effective feedback on teaching learning, intellectual stimulation and comfort feelings. The college surveys 95% students on curriculum, instruction, infrastructure, policies and procedures to improve them.

### **Research, Innovations and Extension**

- The College has constituted a Research Policy to promote research culture among the faculty members.
- Institutional Social Responsibility is one of the core values of this institution.
- The College has well equipped science laboratories.
- The management of the institution has decided to supports seed money to all the faculties to empower & undertake Research.
- The College has created an ecosystem for Innovation and Incubation for the creation and transfer of knowledge.
- Over the last 5 years the college has conducted 15-National and 11-State level seminars/workshops.
- Two faculties received “State Best Teachers Award” from Andhra Pradesh State Government.
- The faculty offers free consultancy to schools, colleges and local industry to share their expertise. The college promotes social values to fight gender disparities, social inequalities and discrimination.
- 02-villages were adopted for inclusive development. The 4 NSS units of the college with other enthusiastic participants work with village officials and voluntary organizations to fight rural backwardness. Their constant efforts have resulted in achieving 100% ODF, voter enrolment, awareness on Dengue and Greenery. “Back to School” is intended to create scientific awareness among school children.

## Infrastructure and Learning Resources

- Adequate infrastructure facilities are available for students, faculty and staff in the institution to meet the essential requirements and maintain quality of academic and other programs.
- The quality and growth of this college can be traced from the quantitative infrastructure available and its optimal utilization. The college is positioned in 18 acres of land and operates in 10 separate building blocks. All Science Laboratories and Museums are well established with adequate equipment. KGRL Seminar Hall with 200 seating capacity hosts all academic and other events. Separate hostels are available for men and women. The campus is powered by two 15KVA generator facility. 3000 litres capacity RO plant was installed for safe drinking water. The college ground facilitates courts for a wide variety of sports/games Fitness Centre, Canteen and Health Centre.
- The Central Library - Learning Resource Centre (LRC) is rich in print and digital resources with a collection of 46,150 books and 116 journals & magazines and provides remote access to e-resources to meet the requirements for study and research. Digital Library accession facility for INFIBNET online database are provided to all students & staff including reference section and newspaper section. Departmental libraries are available in all the departments.
- The college has implemented ICT activities. Computer Departments are under LAN. 100Mbps internet connectivity provided for students to access. The computer laboratories, ICT enabled classroom, Virtual and Digital classrooms facilitate teaching learning process. Inverter and generator backup facility is made available. MANA TV facility and a Media centre are available to strengthen advanced ICT based teaching learning processes.
- Amicable and necessary measures are being taken for regular maintenance of the infrastructure in the campus and to promote the optimum usage of the resources.

## Student Support and Progression

- “Enter to Learn and Leave to Serve” is the slogan of the college. The student performance and progression is taken care of in curriculum development, reforms in teaching learning, evaluation, provision of infrastructure and amenities in the college. Student support services such as Career Guidance, Grievance Redressal, Anti- ragging, Placement Assistance, Equal Opportunities, Value Education and Women Empowerment etc. are established to guarantee the all round development of students.
- Physically Challenged students are provided with ramps, wheel chairs and . The visually -challenged students are supported with scribes. Apart from providing Govt. scholarships to the backward classes, the poor and meritorious students are given financial assistance through “Poor Boys Fund”.
- The college identifies the problems of students and provides remedies for their bright career.
- The Value-added Certificate courses are being offered for employment benefits to student community. Special coaching is given to students for PG entrance examinations. The Placement cell conducts training and campus drives.
- The college promotes social justice and better relations between institution and stakeholders. Priority is placed on Value -education to inculcate social responsibility and ideal citizenship among students. The college involves students in social awareness programs like Swachh Bharath, Anti Drug Addiction campaigns, medical camps, ODF survey, Tree plantation in slum areas and other community related issues to develop skills and competencies and to foster their all round development.
- The college organizes seminars, workshops and cultural events in a student- centric manner. Students are nominated as members in every committee to habituate to participate in college development activities.

- The 42 year old College has proud and strong registered Alumni Association. They are members of BoS and college advisory committees. They also support students by facilitating internships and project works and contributes minimum amount of financial assistance to college as and when needed. The Alumni takes active part in all the programs organized by the college and extend their co-operation.

### **Governance, Leadership and Management**

- The institution has formulated its own policies and practices for effective functioning of the college by maintaining existing norms initiated by apex bodies and Government. The permanent teachers and the performance appraisal, financial management practices are being governed by the Governing body of the college.
- The effective leadership and participative decision-making reflect the Vision, Mission and Core Values of the institution. They co-ordinate the academic and administrative planning as part of organizational culture. The college has well-structured, decentralized administrative system operating on the principles of participation and transparency. The college committees assist the administration in planning and implementation in achieving its vision. The Academic and Administrative wings are assisted by the Board of Studies, the Academic Council, the Finance Committee and the Governing Body supported by Staff Council.
- The college has formulated development objectives, directives and guidelines with specific plans by aligning the academic and administrative aspects to improve quality. The authority and responsibility accompanied by accountability functionaries are well defined by their organizational chart.
- Faculty members are being recruited by the college management as per the requirement by following the UGC guidelines. Their performance in the college is assessed annually by the commissionerate of collegiate education, Govt. of Andhra Pradesh and the Universities concerned. It becomes the basis for transfers, promotions and awards. They are encouraged to attend Orientation, Refresher, Short term Courses to enhance their professional competence.
- We invite external agencies to audit our income and expenditure submitted by the Finance Committee every year.
- To enrich the academic quality the IQAC of our college prepares some measures as the department of collegiate education conducts academic and administrative audit time to time and also submits compliance report.

### **Institutional Values and Best Practices**

- Through our best practices we awaken social consciousness among the students which they use in their life after leaving the institution.
- The solid and wet wastes are re-cycled by a separate department of our college which they transform into useful material and by doing so students also learn how to put waste material into good use.
- To make our campus pollution-free we advise and insist our students to come by cycles as far as possible.
- Our institution observe 'Clean and Green' programme initiated by government of Andhra Pradesh that which made our campus full of greenery and clean.
- We took our students to surrounding areas to enlighten the rural masses towards plantation and keep their areas clean where the students also take part in those activities to be an example for them.
- As we are opting Fisheries at UG level and Aquaculture at PG level we maintain a fish pond adjacent to our play ground which is surrounded by 50 coco-nut trees. It also generates revenue to our college.



- The department of Botany of our degree college grows rare plants and also medicinal plants to make the students identify the value of plants that grow in our surroundings in the form of Green House.
- To make the students morally strong and to regulate their behavior we have introduced a course called Human Values & Professional Ethics.
- The girl students of our college find no gender discrimination and they learn happily without any thought of male domination as the women cell conducts seminars to develop gender equity. They also develop self confidence that they can compete with males in getting jobs and to work with them equally.
- The Physically-Challenged students find no difficulty in acquiring knowledge and to obtain degrees as the college provides congenial atmosphere by providing special facilities to them.
- The motto of our college 'Enter to Learn and Leave to Serve' made most of the students prefer our college as they also learnt its realization by the old students.

NAAC

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	K.G.R.L. COLLEGE
Address	DIRUSUMARRU ROAD, BHIMAVARAM, WEST GODAVARI DISTRICT, ANDHRA PRADESH, PIN CODE- 534201
City	BHIMAVARAM
State	Andhra Pradesh
Pin	534201
Website	<a href="http://www.kgrlcollege.in">www.kgrlcollege.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Professor	CH VINODA RAO	08816-231418	9440340444	-	vinod.jaavi@gmail.com
Principal	S SAI DURGA PRASAD	08816-234438	9491375317	08816-231324	kgrlcollegenaac@gmail.com

Status of the Institution	
Institution Status	Self Financing , Grant-in-aid and Private

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
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Date of Establishment, Prior to the Grant of 'Autonomy'	20-08-1975
Date of grant of 'Autonomy' to the College by UGC	24-10-2006

**University to which the college is affiliated**

State	University name	Document
Andhra Pradesh	Adikavi Nannaya University	<a href="#">View Document</a>

**Details of UGC recognition**

Under Section	Date	View Document
2f of UGC	31-03-1993	<a href="#">View Document</a>
12B of UGC	31-03-1993	<a href="#">View Document</a>

**Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)**

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
AICTE	<a href="#">View Document</a>	04-04-2018	12	

**Recognitions**

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	DIRUSUMARRU ROAD, BHIMAVARAM, WEST GODAVARI DISTRICT, ANDHRA PRADESH, PIN CODE- 534201	Urban	18	40430.3

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,Arts	36	Intermediate	Telugu	30	0
UG	BA,Arts	36	intermediate	Telugu	30	8
UG	BA,Arts	36	intermediate	Telugu	30	11
UG	BA,Arts	36	Intermediate	Telugu	30	0
UG	BSc,Science	36	intermediate	English,Telugu	70	17
UG	BSc,Science	36	intermediate	English	48	13
UG	BSc,Science	36	intermediate	English	30	0
UG	BSc,Science	36	intermediate	English	48	35
UG	BSc,Science	36	intermediate	English	30	21
UG	BSc,Science	36	intermediate	English	72	72
UG	BCom,Commerce	36	intermediate	English	30	16
UG	BCom,Commerce	36	intermediate	English,Telugu	100	37
PG	MCA,Computer Application	36	BSC	English	60	27
PG	MBA,Business Administration	24	BA BCOM BSC BBM	English	120	77

	ation					
PG	MA,Pg Department Of English	24	BA BCOM BSC	English	30	11
PG	MSc,Pg Department Of Physics	24	BSC	English	30	18
PG	MSc,Pg Department Of Mathematics	24	BSC	English	30	19
PG	MSc,Pg Department Of Organic Chemistry	24	BSC	English	31	31
PG	MSc,Pg Department Of Bio Chemistry	24	BSC	English	30	9
PG	MSc,Pg Department Of Micro Biology	24	BSC	English	30	25
PG	MSc,Pg Department Of Aqua Culture	24	BSC	English	33	33
PG	MSc,Pg Department Of Analytical Chemistry	24	BSC	English	30	8

### Position Details of Faculty & Staff in the College

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	4				38				0			
Recruited	4	0	0	4	3	1	0	4	0	0	0	0
Yet to Recruit	0				34				0			
Sanctioned by the Management/Society or Other Authorized Bodies	3				10				60			
Recruited	2	1	0	3	4	4	0	8	21	16	0	37
Yet to Recruit	0				2				23			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				39
Recruited	11	2	0	13
Yet to Recruit				26
Sanctioned by the Management/Society or Other Authorized Bodies				16
Recruited	7	9	0	16
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				4
Recruited	2	2	0	4
Yet to Recruit				0

### Qualification Details of the Teaching Staff

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	5	1	0	3	0	0	0	0	0	9
M.Phil.	1	0	0	1	0	0	0	0	0	2
PG	0	0	0	6	5	0	34	21	0	66

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>				
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
		12	5	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**



Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	395	5	0	0	400
	Female	194	1	0	0	195
	Others	0	0	0	0	0
PG	Male	312	1	0	0	313
	Female	248	2	0	0	250
	Others	0	0	0	0	0
Certificate	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Programme</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	95	94	67	85
	Female	67	57	4	58
	Others	0	0	0	0
ST	Male	7	9	7	6
	Female	5	2	3	2
	Others	0	0	0	0
OBC	Male	272	352	348	269
	Female	187	166	164	135
	Others	0	0	0	0
General	Male	220	227	207	215
	Female	138	139	115	101
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		991	1046	915	871

## 2.3 EVALUATIVE REPORT OF THE DEPARTMENTS

<b>Department Name</b>	<b>Upload Report</b>
Arts	<a href="#">View Document</a>
Business Administration	<a href="#">View Document</a>
Commerce	<a href="#">View Document</a>
Computer Application	<a href="#">View Document</a>
Pg Department Of Analytical Chemistry	<a href="#">View Document</a>
Pg Department Of Aqua Culture	<a href="#">View Document</a>
Pg Department Of Bio Chemistry	<a href="#">View Document</a>
Pg Department Of English	<a href="#">View Document</a>
Pg Department Of Mathematics	<a href="#">View Document</a>
Pg Department Of Micro Biology	<a href="#">View Document</a>
Pg Department Of Organic Chemistry	<a href="#">View Document</a>
Pg Department Of Physics	<a href="#">View Document</a>
Science	<a href="#">View Document</a>

### 3. Extended Profile

#### 3.1 Program

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
21	21	21	21	21
File Description			Document	
Institutional Data in Prescribed Format			<a href="#">View Document</a>	

#### 3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1091	1047	931	871	941
File Description			Document	
Institutional Data in Prescribed Format			<a href="#">View Document</a>	

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
400	378	324	369	397
File Description			Document	
Institutional Data in Prescribed Format			<a href="#">View Document</a>	

Number of students appeared in the examination conducted by the Institution, year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1091	1047	931	871	941
File Description			Document	
Institutional Data in Prescribed Format			<a href="#">View Document</a>	

**Number of revaluation applications year-wise during the last 5 years**

2017-18	2016-17	2015-16	2014-15	2013-14
123	105	54	155	223

**3.3 Teachers****Number of courses in all programs year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
22	22	22	22	22

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

**Number of full time teachers year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
80	69	69	59	59

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

**Number of sanctioned posts year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
85	85	85	85	85

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

**3.4 Institution****Number of eligible applications received for admissions to all the programs year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
613	676	597	441	573

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

**Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
474	474	474	474	474

  

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

**Total number of classrooms and seminar halls**

**Response: 42**

**Total number of computers in the campus for academic purpose**

**Response: 150**

**Total Expenditure excluding salary year-wise during the last five years ( INR in Lakhs)**

2017-18	2016-17	2015-16	2014-15	2013-14
63.82	62.1	49.9	52.6	46.4

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curriculum Design and Development

**1.1.1 Curricula developed /adopted have relevance to the local/ national / regional/global developmental needs with learning objectives including program outcomes, program specific outcomes and course outcomes of all the program offered by the Institution**

**Response:**

The UG & PG level of programs offered by our college keeping in mind goals and objectives that is to make the students employable through holistic education and skill development. The principal appoint hand book committee to prepare the academic calendar. The academic council with domain experts from the university, alumni, management and students representatives approve the calendar in academic council meeting. For P.G Courses University prepares academic calendar that specifies the duration of the semester, the date of commencement and end of semesters.

The institution is committed to effective delivery of curriculum in a well-planned and documented way. In order to ensure effective delivery of curriculum the institution has taken following measures:

1. Preparation of Academic Calendar.
2. Preparation of Time-Table.
4. Maintaining Unique Attendance Register.
5. Preparation of lesson plans and academic plans.
6. Syllabus completion monitoring by the principal and IQAC.
7. Introduction of Outcome Based Education.

Academic Calendar mentions the number of working days, teaching days, the list of holidays, the tentative dates of college examination for Semester/Part, and also the tentative date of commencement of class and also of university examinations. The distribution of marks, credits to be earned in a semester, semester wise specific courses and also the evaluation procedure and weightage for programmes.

Time-table drafted and finalized well ahead of the commencement of classes. It is then staffed by the departments according to the availability of teachers and expertise of faculty. The time-table shows the number of classes, both theoretical and practical, allotted to each department. Space has also been left in the time-table for Library hours and for other academic programmes like seminars and presentations.

Attendance Register for the teachers has been prepared so as to make daily record of all academic activities of the faculty. The number of classes allotted for the day to the teacher, the number of classes taken – everything is recorded in the register by individual teachers. While this ensures greater accountability, the register is more authentic in terms of documentation of curriculum.

Syllabus Completion Monitoring: : In order to ensure effective curriculum delivery, the college has introduced a practice of collecting a report that the prescribed syllabus has been taught within the given time frame by the department. To make it more objective and transparent, the matter of syllabus completion has been included in the student appraisal format to get student feedback on individual teacher regarding effective teaching of the assigned component of the syllabus.

With the introduction of CBCS, the college has switched to Outcome Based Education. for this purpose PO, PSO and CO have been worked out by the department.

Other steps towards effective curriculum transaction: Arranging Guest Faculty/Substitute teacher arrangement of special lectures by experts attending the BOS meetings, Departmental meetings, Conferences, Orientation programmes regarding the development of the curriculum . Accordingly the college effectively organized in the given curriculum and also need-based courses.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 1.1.2 Percentage of programs where syllabus revision was carried out during the last five years

**Response:** 100

1.1.2.1 How many programs were revised out of total number of programs offered during the last five years

Response: 22

1.1.2.2 Number of all programs offered by the institution during the last five years

Response: 22

File Description	Document
Minutes of relevant Academic Council/BOS meeting	<a href="#">View Document</a>
Details of program syllabus revision in last 5 years	<a href="#">View Document</a>

### 1.1.3 Average percentage of courses having focus on Employability/ Entrepreneurship/ Skill development during the last five years

**Response:** 100

1.1.3.1 Number of courses having focus on employability/ entrepreneurship/ skill development year-wise



during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
21	21	21	21	21

File Description	Document
Program/ Curriculum/ Syllabus of the courses	<a href="#">View Document</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View Document</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View Document</a>
Average percentage of courses having focus on employability/ entrepreneurship	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

**Response:** 9.09

1.2.1.1 How many new courses are introduced within the last five years

Response: 2

1.2.1.2 Number of courses offered by the institution across all programs during the last five years

Response: 22

File Description	Document
Minutes of relevant Academic Council/BOS meetings	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

**Response:** 100

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 21

File Description	Document
Minutes of relevant Academic Council/BOS meetings	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.3 Curriculum Enrichment

#### 1.3.1 Institution integrates cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

**Response:**

To enrich the curricula, the college offers value based programmes to the students reflecting the core values of higher education for their overall development and graduate attribute of students.

##### Gender sensitization

To sensitize the students, the Institution has organized programmes on self- defence which make the girl students strong and more determined both mentally and physically to face challenges in life. Gender related issues are being addressed in the selection of topics for various courses. Gender sensitisation is carried out in co-curricular activities like debates, elocution, poster presentations, role play etc. Women Cell takes up gender related problems and counselling activities.

A separate cell is constituted to take care of specific needs of women. The cell is monitored by a women staff member as coordinator. The responsibilities of the cell are as follows.

- To deal with problems faced by girl students in the college.
- To look after facilities in Ladies waiting room and amenities of girl students in the campus.
- Celebrate important days like International Womens Day, i.e. Mothers Day and Mother Theresa's Birthday etc.
- To arrange guest lectures on women empowerment.
- Project and research work relating to various problems and aspects of women is being conducted by some faculty members.
- Vocational training is given for destitute women.
- Girl students are trained in soft toys making, Quilling art, model blouse stitching, cooking etc.
- Provides sanitary napkins to needy girls.

##### Environmental Science

Environmental Science is a part of the foundation course. It studies the interrelationships between human activities and the environment. Environmental Science is an unusual academic discipline in that it requires scientific knowledge about the natural world, as well as an understanding about ways in which humans interact with the natural world

### Human Values & Professional Ethics

Human Values and Professional Ethics which has a well structured syllabus, is studied by all students as a foundation course for two credits was introduced in 2013-14.

### ICT

Teachers use ICT as much as in pedagogy while SMART classrooms take care of the most modern methods. Digitalised Computer labs and language labs to students facilitate integration of ICT into curricular practices.

RTI and Rights: Relevance of rights is discussed while teaching in the classroom. Consumer rights and protection forms a part of Business law course of commerce programme. Intellectual Property Rights is introduced as a module for all programmes in IV semester.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 1.3.2 Number of value-added courses imparting transferable and life skills offered during the last five years

**Response:** 54

1.3.2.1 How many new value-added courses are added within the last 5 years

Response: 54

File Description	Document
List of value added courses	<a href="#">View Document</a>
Brochure or any other document relating to value added courses	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.3.3 Average percentage of students enrolled in the courses under 1.3.2 above

**Response:** 31.83

1.3.3.1 Number of students enrolled in value-added courses imparting transferable and life skills offered year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
258	258	247	255	518

**1.3.4 Percentage of students undertaking field projects / internships**

**Response:** 27.59

1.3.4.1 Number of students undertaking field projects or internships

Response: 301

File Description	Document
List of programs and number of students undertaking field projects / internships	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.4 Feedback System

**1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents for design and review of syllabus Semester wise /year-wise**

**A. Any 4 of above**

**B. Any 3 of above**

**C. Any 2 of above**

**D. Any 1 of above**

**Response:** A. Any 4 of above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View Document</a>
URL for stakeholder feedback report	<a href="#">View Document</a>

**1.4.2 Feedback processes of the institution may be classified as follows:**

**A. Feedback collected, analysed and action taken and feedback available on website**

**B. Feedback collected, analysed and action has been taken**

**C. Feedback collected and analysed**

**D. Feedback collected**

**Response:** A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
URL for feedback report	<a href="#">View Document</a>

NAAC

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average percentage of students from other States and Countries during the last five years

**Response:** 0.27

##### 2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	4	1	5	0

File Description	Document
List of students (other states and countries)	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 2.1.2 Demand Ratio(Average of last five years)

**Response:** 0.61

##### 2.1.2.1 Number of seats available year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
948	948	948	948	948

File Description	Document
Demand Ratio (Average of Last five years)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

**Response:** 67.81

##### 2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
355	474	234	320	224

File Description	Document
Average percentage of seats filled against seats reserved	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 2.2 Catering to Student Diversity

### 2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

#### Response:

The college offers orientation and induction programs for the fresh students. These programs give an overall picture about the various departments of the college, library facilities, student services departments, social services, cultural and sports activities of the college which are briefly explained by the senior faculty members during the induction program.

The students embarking on their first year of study, during their course period, they are exposed to oral tests, quizzes, writing tasks etc. to assess their knowledge levels.

The weaker areas of the students are identified and categorized into two classes' viz., (i) Slow learner and (ii) Advanced learners.

**Slow learners:** The students (Mentee) of 4 – 5 members are grouped together and assigned a mentor (Faculty). On allocating the mentor, they have Mentor-Mentee meeting and come to know about each other. During this first meeting, the mentor will get some idea about his mentees and writes down the positive attributes and lacking skills on the introduction form provided by the institution. Mentor suggests them some advice and leaves them giving some time to develop and nurture the skills. In due course of time the students will be learning and gaining the knowledge and practical skills.

**Bridge courses:** These bridge courses are organised to slow learners to enhance their learning skills by giving personal attention in making them understand in a simple manner.

**Remedial courses:** These courses are organised to give further explanation in a simple language with extra care and support regarding a particular topic the student is facing. These classes will help the students to clear their backlogs and paves a smooth way to the next level of their study smoothly.

**Counselling sessions:** These sessions will help to deal with psychological problems, social and personal problems that the student having and they are counselled to overcome their disorders through some psychological methods. They are further made to understand their hidden talents, skills and strengths out of

them.

File Description	Document
Any additional information	<a href="#">View Document</a>
link for additional information	<a href="#">View Document</a>

### 2.2.2 Student - Full time teacher ratio

**Response:** 13.64

File Description	Document
Any additional information	<a href="#">View Document</a>

### 2.2.3 Percentage of differently abled students (Divyangjan) on rolls

**Response:** 0.37

#### 2.2.3.1 Number of differently abled students on rolls

Response: 4

File Description	Document
List of students(differently abled)	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any other document submitted by the Institution to a Government agency giving this information	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Response:**

The black board is the primary educational tool that is implemented since long ago from the ages during the teaching and learning process. The modern era has developed to a significant level by introducing modern educational tools as a part of enhancing the teaching methodologies for smooth and easy understanding of the student. We have implemented the use of **power point presentations** adjacent to black board teaching in order to enhance the learning perspectives of the students.



To further strengthen the knowledge of the students about a particular lesson, the lecture topics were framed with some **quizzes, fill in the blanks and match the following types of questions** so that, the students learning skills are significantly enriched and accomplished with a blooming knowledge (promising of healthy development) about a particular topic.

Further, to the above methods, student self-centered learning process is enhanced by implementation of various methods like **writing portfolios, solving the case studies** and **report writing** strategies to gain writing skills along with the gaining of knowledge.

One of the most powerful methodologies that is very useful to the students is the implementation of **PBL (Problem Based Learning)** sessions. The main aim of implementing this tool is that this teaching methodology will enhance the writing, presentation, and communication skills to a greater extent.

The PBL methodology will help the student to learn by themselves in identifying the hidden questions embedded in the given trigger and ultimately finding solutions to the traced questions. On finding the solutions, they present in the form of oral presentations, video presentations, distribution of text materials, showing pictures, poster presentations, chart preparations etc. This learning tool will have much influence in enhancing the learning skills of the students in various aspects.

The implementation of **Tutorial** sessions helps in easy learning and doing activity-based works which leads to critical thinking in the development of poster presentations, documentation of essays etc.

The language department focuses the students on literature reviews, book reviews to critically assess the content in the literature or book.

The experiential learning is an educational learning method which helps the student to actively engage in learning by doing. It empowers them to apply their theoretical knowledge to practical problems in a multitude of settings. To inculcate and give efficient learning skills to the students, the experiential learning is implemented in adopting **project-based learning, community based-learning and case based-learning** tools. Experiential learning focuses on student's reflections on their experiences of doing something so as to gain conceptual insight (broader understanding of the principles) and practical expertise.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

**Response:** 100

#### 2.3.2.1 Number of teachers using ICT

Response: 80

File Description	Document
List of teachers (using ICT for teaching)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 14.74

#### 2.3.3.1 Number of mentors

Response: 74

File Description	Document
Any additional information	<a href="#">View Document</a>

### 2.3.4 Preparation and adherence to Academic Calendar and Teaching plans by the institution

Response:

#### *Preparation and adherence to Academic Calendar and Teaching plans by the institution.*

The KGRL Degree and PG College aims at providing information to the students well in advance prior to commencement of their studies. This “Academic Calendar” is provided in the form of “Hand Book” printed in hard copies and issued to each student.

The “Hand Book” consists of various sources of information viz., month- wise academic calendar, semester-wise class schedules, number of working days for UG and PG students, course credits information, degree course structure for each year, examinations schedules, rules of attendance, rules of admission and withdrawals, fee structure details, general rules of discipline, library & reading room instructions, laboratory rules, anti-ragging rules, anti-smoking rules, governing body members information, internal quality assurance cell committee info, various students unions, hostel rules, evaluation grading ranges, GPA info, staff & students welfare, national service scheme details, NCC, faculty associations, Red Cross, physical education details, list of medals, list of faculty members, list of aided and unaided staff, non-teaching staff, placement cell information, list of scholarships etc. are recorded in detail for easy accessibility of the students.

- **Comprehensive Annual Academic Plan** incorporating innovative teaching learning practices and evaluation schedule is prepared before the commencement of the academic year.
- All Heads of the departments and the Principal regularly monitor the same.
- Faculty maintains *teaching diaries and teaching notes*.
- *Teaching diaries* and teaching notes are checked by the Principal periodically.
- Extra classes are held to complete the syllabus in time.

A college *academic calendar* is prepared under the guidance of 3 senior faculty members based on the academic calendar of Adikavi Nannaya University, Rajamahendravaram.

## 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Response:** 79.06

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	<a href="#">View Document</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View Document</a>

### 2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

**Response:** 17.12

#### 2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
12	12	11	11	11

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 2.4.3 Teaching experience per full time teacher in number of years

**Response:** 11.43

#### 2.4.3.1 Total experience of full-time teachers

Response: 914

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

**Response: 5.95**

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	2	1	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
e-copies of award letters (scanned or soft copy)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

**Response: 0**

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

2.5.1 Average number of days from the date of last semester-end/ year- end examination till the declaration of results during the last five years

**Response: 35**

2.5.1.1 Number of days from the date of last semester-end/ year- end examination till the declaration of results year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
31	37	24	37	46

**File Description****Document**

List of programs and date of last semester and date of declaration of result

[View Document](#)**2.5.2 Average percentage of student complaints/grievances about evaluation against total number appeared in the examinations during the last five years****Response: 0.18**

2.5.2.1 Number of complaints/grievances about evaluation year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	2	2	1	1

**File Description****Document**

Any additional information

[View Document](#)**2.5.3 Average percentage of applications for revaluation leading to change in marks during the last five years****Response: 54.02**

2.5.3.1 Number of applications for revaluation leading to change in marks year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
87	63	51	46	34

File Description	Document
Any additional information	<a href="#">View Document</a>

#### **2.5.4 Positive impact of reforms on the examination procedures and processes including IT integration and continuous internal assessment on the examination management system**

##### **Response:**

For any academic institution, examinations are a part of educational process and one of the methods for evaluating the student's performance. This is generally evaluated in the form of written assessment where the student's knowledge is assessed based on the learning outcomes and program outcomes of a particular subject. The college is affiliated to the Adikavi Nannaya University (AKNU) and follows the examination procedures and guidelines as recommended by the University.

The exam pattern is divided into 2 parts. Part I: Internal Assessment which is assessed for 25% marks and Part II: Final exam which is assessed for 75% marks.

The internal assessment is carried out at two stages in the form of Mid – I and Mid – II examinations. The Mid-I is conducted in the first half of the semester when half the syllabus is covered, whereas Mid-II is conducted in the second half of the semester just before completion of the semester. In doing so, the student is assessed throughout the semester and in each topic so that the students overall performance in a particular subject is evaluated at every stage. Each Mid is conducted for 25% and this is further divided as follows.

Internal exam (Written)	- 15 marks
Seminar (Oral Presentation)	- 4 marks
Assignment (Written)	- 4 marks
Attendance	- 2 marks
Total	- 25 marks

The main reason for dividing the marks is to assess the student in all aspects of oral and written skills. In the seminar session, the student is assessed for his communication skills, oral presentation skills and documentation, preparation, grammar and English.

Whereas in the assignment session, the student is assessed for written skills, grammar, literature skills. In doing so the student is assessed and monitored through internal assessment while the student is in the college. Then he is counselled for any further improvement by suggestions given by the mentors.

Similarly, practicals are conducted in each semester which is summarised as follows:

For each semester , the marks for practical sessions comprises 50% for all science subjects and BA (Geography) except Mathematics.

The KGRL college has a computerised system, where the data is automatically filled and compiled. The final data is extracted and sent to the Adikavi Nannaya University (AKNU).

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

**2.5.5 Status of automation of Examination division along with approved Examination Manual**  
**A. 100% automation of entire division & implementation of Examination Management System (EMS)**

**B. Only student registration, Hall ticket issue & Result Processing**

**C. Only student registration and result processing**

**D. Only result processing**

**Response:** A. 100% automation of entire division & implementation of Examination Management System (EMS)

File Description	Document
Current manual of examination automation system and Annual reports of examination including the present status of automation	<a href="#">View Document</a>
Current Manual of examination automation system	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

**2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students**

**Response:**

Any educational institution aims at imparting quality education to the students so that the students may be useful to the society with the knowledge and skills they acquired through their graduation. So our college sums up its idea in this slogan "Enter to Learn and Leave to Serve". To materialised this, programme outcomes, programme specific outcomes and course outcomes are carefully designed after much discussion by the faculty.



At the beginning of every academic year syllabi and other teaching-learning activities are revised to devise a new scheme of action to improve the academic Excellency. Some academic committees are constituted to look into this by consulting experts in various subjects to attain intended target.

To test knowledge and skills of students or to evaluate students progress. tests and examinations are conducted according to the pre-planned time- table both by the university and by the institution. The outcomes of these things are detailed in college websites, displayed at the class rooms and informed to the teachers, students, and their parents in many convenient and accessible forms regularly. The value of these programmes and how they are useful now and later in life are clearly stated and explained to the students, parents and teachers in the parent meeting conducted by the college.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

#### Response:

PO's, PSO and CO's are triggered at the attainment of the goal of institution. So it must be assessed according to the university guidelines and also by the standard measures of the institution regularly. The feedback from the students and parents help the academic committees to review the progress of the students or the effect of PO's, PSO and CO's on the learners. The assessment is done through the tests, quiz, seminars, assignments, project work and project reports, social services etc.

Theoretical exams and practical exams conducted by the university and by the institution also help us to assess the knowledge and skill acquired by the student. Through direct and indirect methods the students are assessed formally and informally. on the basis of marks or grades they obtain co-curricular and extra-curricular activities taken into consideration.

It may be calculated or compared with pre – defined targets which would help the institution to re-think of their methods introduced to improve the standards of students. The students performance in the interviews in the campus and off the campus testify the outcome of these programs. The placement cell of the college records the achievement of the students and displays in the college website and notice boards.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 2.6.3 Average pass percentage of Students



**Response:** 68.35

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

**Response:** 244

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

**Response:** 357

<b>File Description</b>	<b>Document</b>
List of programs and number of students passed and appeared in the final year examination	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

**2.7.1 Online student satisfaction survey regarding teaching learning process**

**Response:** 3.43

## Criterion 3 - Research, Innovations and Extension

### 3.1 Promotion of Research and Facilities

**3.1.1 The institution has a well defined policy for promotion of research and the same is uploaded on the institutional website**

**Response:** Yes

File Description	Document
Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
URL of Policy document on promotion of research uploaded on website	<a href="#">View Document</a>

**3.1.2 The institution provides seed money to its teachers for research (average per year)**

**Response:** 0

3.1.2.1 The amount of seed money provided by institution to its faculty year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Minutes of the relevant bodies of the Institution	<a href="#">View Document</a>
List of teachers receiving grant and details of grant received	<a href="#">View Document</a>

**3.1.3 Number of teachers awarded international fellowship for advanced studies/ research during the last five years**

**Response:** 0

3.1.3.1 The number of teachers awarded international fellowship for advanced studies / research year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of teachers and their international fellowship details	<a href="#">View Document</a>

### 3.1.4 Institution has the following facilities

1. Central Instrumentation Centre
2. Animal House/Green House / Museum
3. Central Fabrication facility
4. Media laboratory/Business Lab/Studios
5. Research / Statistical Databases

A. Any four facilities exist

B. Three of the facilities exist

C. Two of the facilities exist

D. One of the facilities exist

**Response:** A. Any four facilities exist

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 3.2 Resource Mobilization for Research

**3.2.1 Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during the last five years (INR in Lakhs)**

**Response:** 0

3.2.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of project and grant details	<a href="#">View Document</a>

### 3.2.2 Number of research centres recognised by University and National/ International Bodies

**Response:** 1

#### 3.2.2.1 Number of research centres recognised by University and National/ International Bodies

Response: 1

File Description	Document
Names of research centres	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.2.3 Percentage of teachers recognised as research guides

**Response:** 0.99

#### 3.2.3.1 Number of teachers recognised as research guides

Response: 4

#### 3.2.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 404

File Description	Document
Details of teachers recognized as research guide	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.2.4 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

**Response:** 0.01

#### 3.2.4.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 1	
File Description	Document
Supporting document from Funding Agency	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
link to funding agency website	<a href="#">View Document</a>

### 3.3 Innovation Ecosystem

#### 3.3.1 Institution has created an eco system for innovations including Incubation centre and other initiatives for creation and transfer of knowledge

##### Response:

The college with its excellent infrastructural facilities evolved constructive policy for creating innovative ecosystem.

Incubation support includes providing technological facilities and devices, network and linkages, co-working spaces, lab facilities, mentoring and advisory support.

Centre for Innovation, Incubation and Entrepreneurship (CIIE) is not a for profit centre as KGRL COLLEGE dedicated is to promote innovation and entrepreneurship. It facilitates swift commercialization of a product.

The main objective of the CIIE is to produce successful firms that will leave the program financially viable and free-standing.

Students and staff work with experts from industry and other fields in the incubation centre while doing their project studies for testing the innovative ideas and to transfer the key knowledge to industry.

The start-ups incubated on and off- campus are green practices Green Fields, Bee - Keeping, JIN Fashions, E-Delivery, Lakshmi Ganapathi Eletronics, Make Easy -Event Management, Taste Chochos, Bio flock solutions etc..

##### The other initiatives of the college include:

Students are encouraged to attend field visits, surveys, field projects and interaction with experts and faculty and submit a write up in the form of project proposals/reports. Organizing poster paintings on emerging issues and working models.

- Research Projects: 1 Minor Research Project with UGC& RUSA assistance is completed.
- Faculty Development Programs: College research committee encourages faculty to promote innovative research through Faculty Improvement Programs.
- Research Projects: Faculty and students are encouraged to participate in various research programs

and to present papers at international and national seminars/conferences/workshops on on-duty basis.

- Rendering testing and consultancy services to the neighbouring industries and agencies creating an eco-system conducive for the growth of start-ups within the campus and teachers as entrepreneurs.
- Exploring Bio-Diversity: The department of Botany puts in best efforts to develop an excellent ecosystem and bio-diversity in the college with Organic farming, Green House, Shade Net etc to promote Research on ecological concerns. rare herbal medicinal plants has successfully created an eco-consciousness among the students.
- Nurturing entrepreneurship in people who have a passion to run business.
- Making entrepreneurially-driven communication initiatives for supporting the sustainability of indigenous enterprises
- Utilizing the centre for product development and packaging by the students of Home Science Department
- Arranging Workshops and Training Programmes for Self-Help Group members on Product Development, Packaging and Labelling
- Producing millet biscuits, popcorn etc.. as refreshments for college functions and hostel mess. Offering facilities for the users include networking, mentoring, business support services and branding.

<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>
link for additional information	<a href="#">View Document</a>

### 3.3.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry - Academia Innovative practices during the last five years

**Response:** 31

3.3.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
13	7	8	2	1

<b>File Description</b>	<b>Document</b>
Report of the event	<a href="#">View Document</a>
List of workshops/seminars during the last 5 years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.3.3 Number of awards for innovation won by institution/ teachers/ research scholars/students during the last five years****Response:** 0

3.3.3.1 Total number of awards for innovation won by institution/teachers/research scholars/students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of innovation and award details	<a href="#">View Document</a>
e- copies of award letters	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.3.4 Number of start-ups incubated on campus during the last five years****Response:** 8

3.3.4.1 Total number of start-ups incubated on campus year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	3	1	0	1

File Description	Document
List of startups details like name of startup, nature, year of commencement etc	<a href="#">View Document</a>
e- sanction order of the Institution for the start ups on campus	<a href="#">View Document</a>
Contact details of the promoters for information	<a href="#">View Document</a>

**3.4 Research Publications and Awards****3.4.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research**

**Response:** No

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.4.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

**Response:** No

### 3.4.3 Number of Patents published/awarded during the last five years

**Response:** 0

#### 3.4.3.1 Total number of Patents published/awarded year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of patents and year it was awarded	<a href="#">View Document</a>

### 3.4.4 Number of Ph.D.s awarded per teacher during the last five years

**Response:** 0.33

#### 3.4.4.1 How many Ph.Ds are awarded within last 5 years

**Response:** 1

#### 3.4.4.2 Total number of teachers recognised as guides during the last 5 years

**Response:** 3

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.4.5 Number of research papers per teacher in the Journals notified on UGC website during the last five years



**Response:** 0.04**3.4.5.1 Number of research papers in the Journals notified on UGC website during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
2	1	0	0	0

File Description	Document
List of research papers by title, author, department, name and year of publication	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.4.6 Number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings per teacher during the last five years****Response:** 0.46**3.4.6.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
18	5	5	2	1

File Description	Document
List books and chapters in edited volumes / books published	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.4.7 Bibliometrics of the publications during the last five years based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index****Response:** 0**3.4.8 Bibliometrics of the publications during the last five years based on Scopus/ Web of Science - h-index of the Institution****Response:** 0

### 3.5 Consultancy

#### 3.5.1 Institution has a policy on consultancy including revenue sharing between the institution and the individual

**Response:** No

File Description	Document
Soft copy of the Consultancy Policy	<a href="#">View Document</a>
Minutes of the Governing Council/ Syndicate/Board of Management related to Consultancy policy	<a href="#">View Document</a>
URL of the consultancy policy document	<a href="#">View Document</a>

#### 3.5.2 Revenue generated from consultancy during the last five years

**Response:** 0

3.5.2.1 Total amount generated from consultancy year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of consultants and revenue generated by them	<a href="#">View Document</a>

#### 3.5.3 Revenue generated from corporate training by the institution during the last five years

**Response:** 0

3.5.3.1 Total amount generated from corporate training by the institution year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of teacher consultants and revenue generated by them	<a href="#">View Document</a>

### 3.6 Extension Activities

#### 3.6.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

##### Response:

The college emphasizes on bringing the up to date knowledge to the students, teachers, society, stake holders by organising various events which help them to gain knowledge by inviting various speakers from various fields viz., eminent professors, scientists, motivational speakers, personality development coaches, public speakers, educationalists, vedic pundits, social service leaders etc. to share their knowledge and experiences, in bringing up the positive attitudes and continuous encouragement in their personal developmental activities. These activities help to gain a lot and will have a room for development. The following are the various events that are being organised from various departments of our college.

##### Few of them have been enlisted and which are as follows:

- Campaigns on important days were organized for public awareness such as Literacy Day, Population Day, Ozone Day, Breast feeding week, World AIDS Day.
- Blood Donation camp was organized and more than 50 students donated blood and 100 students registered their names.
- Consumers forum workshop – Act 1986 – Activities and observation of consumer’s forum
- The Department of filaria, Bhimavaram Municipality conducted an awareness program on the diseases and prevention of filaria and distributed DCC Tablets and selected some students as volunteers to distribute the tablets to the people in the wards.
- On the occasions of World Aids Day our college staff and students distributed nutritious food and blankets to 200 Aids patients at Govt. Hospital , Bhimavaram.
- Students from high schools and colleges permitted to visit our laboratories & museum and learning resource centre.
- 2 month Training program was conducted to all the participants of police recruitment test. Along with physical training by expert PET’s and fitness trainers free accommodation facilities provided to the students who participated in training program.
- 4 units of NSS on the occasion of NSS Day visited Arunodyaya Mano Vikasa Kendram and distributed nutritious food to all the inmates of the institution and offered some amount for their needs.
- Nirbhaya Help Line Center inaugurated in our college campus for the benefit of the girl students and the needy women in and around West Godavari District .
- Inter Collegiate and Inter University Women Kabaddi Team Selections conducted in our campus on 25th November, 2016.
- The college organized Kabaddi Coaching Camp for the girl students, selected under Adikavi Nannaya University Team for ten days with eminent physical directors in our campus.
- On the occasion of International Yoga Day – Yoga Classes conducted in the college seminar hall, the Yoga Guru, Gandham Hari Prasad explained the importance of Yoga and trained the students and staff on 21.06.2018.
- Free Medical Camp – Dr. S.V.Swamy from Venkat Sai Sugar & Diabetic General Hospital had explained the importance of Vitamin D3 which must be used as a food supplement Blood sugar test conducted freely to all the staff. Swine flu awareness program also conducted with the

collaboration of Dr. S. Sudheer.

File Description	Document
Any additional information	<a href="#">View Document</a>
link for additional information	<a href="#">View Document</a>

### 3.6.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

**Response: 0**

3.6.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 years	<a href="#">View Document</a>
e-copy of the award letters	<a href="#">View Document</a>

### 3.6.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

**Response: 26**

3.6.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	5	8	3	5

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.6.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

**Response:** 32.67

3.6.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
520	125	275	415	250

File Description	Document
Report of the event	<a href="#">View Document</a>
Average percentage of students participating in extension activities with Government or NGO etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 3.7 Collaboration

### 3.7.1 Number of Collaborative activities for research, faculty exchange, student exchange per year

**Response:** 3

3.7.1.1 Total number of Collaborative activities for research, faculty exchange, student exchange year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	7	1	3	1

File Description	Document
Number of Collaborative activities for research, faculty etc	<a href="#">View Document</a>
Copies of collaboration	<a href="#">View Document</a>

### 3.7.2 Number of linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the last five years

**Response: 13**

3.7.2.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	4	4	2	2

File Description	Document
e-copies of linkage related Document	<a href="#">View Document</a>
Details of linkages with institutions/industries for internship	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.7.3 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

**Response: 0**

3.7.3.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

<b>File Description</b>	<b>Document</b>
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View Document</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	<a href="#">View Document</a>

NAAC

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The institution has adequate facilities for teaching - learning. viz., classrooms, laboratories, computing equipment, etc**

**Response:**

**The institutions has adequate facilities for teaching-learning viz, class room, laboratories, computing equipment etc.**

Our institution provides congenial atmosphere and other facilities required for the intellectual and physical development of students situated in 18 acres of area with many blocks suitable for teaching and learning. All thirty class rooms are enabled with WIFI facility, two smart class rooms equipped with smart boards, audio , visual facilities to learn peacefully and without any disturbance. Institution also has two sophisticated seminar halls with all the facilities to hold any program at anytime. Mana TV programs are also available in the smart class room.

We have separate blocks for Master of Computer Applications and Management Studies. These departments have their own computer labs. We have two Andhra Pradesh State skill development corporation centres for which we have a lab for degree and PG students with more than 60 laptops, 2 LCD - TV's.

Science courses maintain separate building with well-equipped laboratories and class rooms. Chemistry labs are good for practicals with LPG fuel connection.

The institution provides laboratories related to Physics, Chemistry, Electronics, Computer Science, Botany, Zoology, organic chemistry, analytical chemistry, Bio-chemistry, Micro-Biology, Aqua-culture, etc., and high speed internet connectivity across the campus. English department maintains its own separate language lab with thirty five systems.

The college arranges good transport facility for the students coming from nearby villages. For the convenience of the students the institution maintenance very good canteen in hygienic conditions separate and hostel for both boys and girls. For the physical development of students the gymnasium and for the mental and spiritual development, yoga centre are maintained. RO filters for clean and healthy water to the students and staff are arranged.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>



#### 4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

##### Response:

**The institution has adequate facilities for sports, games (indoor, outdoor) Gymnasium, yoga centre etc and cultural activities.**

To acquire more knowledge from books it needs long hours of mental labour. To relieve from this mental fatigue physical exercise is essential as only healthy body can retain more information and can be used practically. To accomplish this ideal games and sports are necessary.

Our institution has access of play ground that can be used for local state level and national level competitions. Well-trained and qualified teachers in physical education are there to teach and train the students who will participate. We have well equipped ultra modern Gymnasium in a plinth area of (50\*40 ) in the campus where many students practice games under constant supervision. We could achieve many medals and awards which is a proof for our ambition in games and sports. Our college provides necessary equipment for sports like cricket kits, balls, nets etc. The library in our college provides necessary information for sports and games in the form of journals, magazines and other important books so that the students can be in possession of novel and essential knowledge.

Apart from physical and mental development we entertain yoga and cultural activities for recreation of the students. It is also an opportunity for the students to show their hidden talents. We conduct youth festivals sponsored by universities and local and traditional festivals. Our state government dictates educational institutions to conduct some programs to social responsibility among students. The institution arranges eminent artists of national and international repute to train our students to conduct cultural activities on the campus and off the campus. The output of the training is that our students won national level award in youth festival competitions. The students are taken to other colleges and other public platforms to enact plays which revive social consciousness. We also maintain yoga centre in the campus for meditation both for the students and staff and for the outsiders. Occasionally we invite speakers expert in these fields to encourage the students.

##### Details of sports games and cultural activities specifying area/size year of establishment

S.no	Name of the facility	No of courts	Area size(sft)	Year established	Of used rate
1 .	Conference hall	1	1800	1995	150
2.	Basket ball	1	1000	2005	15
3.	Throw ball	1	800	2005	15
4.	Volley ball	3	1200	2015	20
5.	Shuttle badminton	3	300	2015	15
6.	KHO-KHO	2	1000	2015	20
7.	Long jump	1	100	2015	20
8.	Kabadi	1	100	2015	20
9.	Cricket ground	1	1485	1995	30
10.	Open air stage	1	200	2005	20

11	Indoor games room	100	2015	20
<b>File Description</b>		<b>Document</b>		
Any additional information		<a href="#">View Document</a>		
link for additional information		<a href="#">View Document</a>		

**4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc**

**Response: 28.57**

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 12

<b>File Description</b>	<b>Document</b>
Number of classrooms and seminar halls with ICT enabled facilities	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link for additional information which is optional	<a href="#">View Document</a>

**4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.**

**Response: 12.8**

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
9	8.5	7	6	5

<b>File Description</b>	<b>Document</b>
Audited utilization statements	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

#### Response:

#### Library is automated using integrated library management system (LIMS):

The institution is facilitated with huge library called **LEARNING RESOURCE CENTRE** with two floors in pentagon shape. The plinth area of library block is 4750 Sqfts. Ground floor is for U.G and first floor is for P.G. The library is spacious and well ventilated. There is large collection of volumes about 46,150 which includes 36,943 text books and 9,207 reference books, old news papers and qualified, trained and dedicated staff are there to provide services for use of on-line and physical resources. The working hours of the library is from 8 A.M to 6.P.M the students and staff have the access to the library resources during the library hours. Reading room is available in the library block with News papers, Magazines, periodicals and journals etc. are the utilizing resources.

Library is having the membership of INFLIBNET (N\_LIST). Students and staff are encouraged to use the library e- books and e-Journals with free internet facility.

#### Services offered to the user:

1. Open access library system.
2. Reference services
3. Book bank service
4. Gift bank services.
5. News paper clipping services.
6. Document delivery service.
7. Reprography services(Xerox)
8. New arrivals display.
9. Question paper services.
10. Internet service.

Apart from the regular activity, library organises extensional activities every year.

1. User orientation program for freshers.
2. National library week celebration.
3. Book exhibition.
4. Philately exhibition.

Library housekeeping activities are computerized with “DBS library software”-library integrated software. All volumes are added to the data base. Circulations of books are performed through computer systems and manual also. User gets full information about the document /book with status and location.

Name of the ILMS software : DBS Library software

Nature of automation: Fully

- Version of software: 2.0

File Description	Document
link for additional information	<a href="#">View Document</a>

#### 4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment

##### Response:

Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Library enrichment is a collaborative activity among library staff, faculty and students .The library ensures purchase and use of current titles , journals ,e-Journals and other materials with the help of publisher , catalogue, online/offline vendors lists on faculty recommendation and student's request. There are some general and popular reading books and few rare books, special reports etc.

File Description	Document
Any additional information	<a href="#">View Document</a>
link for additional information	<a href="#">View Document</a>

#### 4.2.3 Does the institution have the following

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

Any 4 of the above

Any 3 of the above

Any 2 of the above

Any 1 of the above

**Response:** Any 3 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

**Response:** 32.5

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
43.9	29.2	20.5	49.3	19.6

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 4.2.5 Availability of remote access to e-resources of the library

**Response:** Yes

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 4.2.6 Percentage per day usage of library by teachers and students

**Response:** 3.33

4.2.6.1 Number of teachers and students using library per day over last one year

Response: 39

File Description	Document
Any additional information	<a href="#">View Document</a>

### 4.3 IT Infrastructure

#### 4.3.1 Institution frequently updates its IT facilities including Wi-Fi

##### Response:

Now -a days we use technology as learning resources in academic and administrative functioning. For this the institution has computing facility to facilitate ICT enabled teaching and learning. There are about 150 computers in our college campus connecting students and the academia. Computer students ratio of the college is maintained 1:2 for M.B.A, M.C.A and degree computers with LAN Connecting 1:4 for remaining students.

The whole campus is provided with wi-fi facility. All the departments are having computer facility with internet connectivity. Seminar halls are equipped with audio- visual and smart board for recording lectures. The college has Reliance Jio, apple fibre net, BSNL internet connection with 100 Mbps. The administrative block of the campus is wi-fi enabled.

The management of the college takes measures to improve labs time to time. Computers are being strengthened by new systems by replacing the out dated systems. There is annual budget allocation for maintaining computers, internet etc. The college has employed a full time programmer, hardware technician and electrician for maintenance and support of ICT infrastructure.

File Description	Document
link for additional information	<a href="#">View Document</a>

#### 4.3.2 Student - Computer ratio

Response: 7.27

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 4.3.3 Available bandwidth of internet connection in the Institution (Lease line )

?50 MBPS

35 MBPS - 50 MBPS

20 MBPS - 35 MBPS

5 MBPS - 20 MBPS

**Response:** 250 MBPS

<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>

**4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)**

**Response:** Yes

<b>File Description</b>	<b>Document</b>
Facilities for e-content development such as Media Centre, Recording facility,LCS	<a href="#">View Document</a>

#### 4.4 Maintenance of Campus Infrastructure

**4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years**

**Response:** 99.96

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
63.82	62.1	49.9	52.6	46.3

<b>File Description</b>	<b>Document</b>
Details about assigned budget and expenditure on physical facilities and academic facilities	<a href="#">View Document</a>
Audited statements of accounts.	<a href="#">View Document</a>

**4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

**Response:**

**There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

**Response:** As the management of our college intends to impart quality education to the student it takes serious measures to maintain physical and academic support facilities.

- Management and principal together form certain committees to see that everything goes on well without any disturbances on facing any shortage or damage of things.
- The college hires some private institutions of national repute to maintain our labs both science and computer courses whenever necessity arises.
- They maintain quality of labs by repairing and replacing as and when it needs.
- The college engages experts from various fields like electrical, plumbing, carpentry, technical, hardware and others.
- Every year all the physical facilities are reviewed and take necessary action and to maintain this some amount from the budget is allocated.
- To keep all the books neat and readable condition in library it should be maintained and verified regularly by using certain methods like cleaning and pest control. Every year new and required books in consonance with new syllabus are ordered.
- There is a committee to supervise those who utilize library both from students and faculty by recording their attendance in the form of library registers and other technical devices.
- When college formulates its action plan it also takes into consideration the free bus facility to the students on no gain no loses basis. It keeps all the buses in good condition and with expert drivers.
- College authorities check RO water to see whether the water is purified and hygienic, They also instruct those who maintain canteen in the campus to supply the delicious food stuff at cheaper price.

File Description	Document
link for additional information	<a href="#">View Document</a>



## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

**Response:** 23.45

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
611	641	0	0	0

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	<a href="#">View Document</a>
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

**Response:** 0.33

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	3	3	3	4

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 5.1.3 Number of capability enhancement and development schemes –

- 1.Guidance for competitive examinations
- 2.Career Counselling
- 3.Soft skill development
- 4.Remedial coaching
- 5.Language lab
- 6.Bridge courses
- 7.Yoga and Meditation
- 8.Personal Counselling

7 or more of the above

Any 6 of the above

Any 5 of the above

Any 4 of the above

**Response:** 7 or more of the above

File Description	Document
Details of capability enhancement and development schemes	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link to Institutional website	<a href="#">View Document</a>

#### 5.1.4 Average percentage of students benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

**Response:** 8.93

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
97	84	89	75	90

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>

**5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years****Response:** 2.74

## 5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
50	34	26	27	0

File Description	Document
Details of of students benefited by Vocational Education and Training (VET)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases****Response:** Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View Document</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.2 Student Progression****5.2.1 Average percentage of placement of outgoing students during the last five years****Response:** 9.33

## 5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
45	39	37	29	23

File Description	Document
Self attested list of students placed	<a href="#">View Document</a>
Details of student placement during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 5.2.2 Percentage of student progression to higher education (previous graduating batch)

**Response:** 8.25

5.2.2.1 Number of outgoing students progressing to higher education

Response: 33

File Description	Document
Upload supporting data for student/alumni	<a href="#">View Document</a>
Details of student progression to higher education	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

**Response:** 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: NET/SLET/GATE/GMAT/CAT, GRE/TOEFL/ Civil Services/State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

<p><b>5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) during the last five years</b></p> <p><b>Response: 28</b></p>														
<p>5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>15</td> <td>2</td> <td>5</td> <td>3</td> <td>3</td> </tr> </tbody> </table>					2017-18	2016-17	2015-16	2014-15	2013-14	15	2	5	3	3
2017-18	2016-17	2015-16	2014-15	2013-14										
15	2	5	3	3										
File Description	Document													
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	<a href="#">View Document</a>													
e-copies of award letters and certificates	<a href="#">View Document</a>													

<p><b>5.3.2 Presence of an active Student Council &amp; representation of students on academic &amp; administrative bodies/committees of the institution</b></p> <p><b>Response:</b></p> <p><b>Presence of an active Student Council &amp; representation of students on academic &amp; administrative bodies/committees of the institution</b></p> <p>K.G.R.L College management creates a platform for the participation of the students in the various academic and administrative bodies. This empowers the students in gaining leadership qualities, rules, regulations, and execution skills.</p> <p><b>Its selection, constitution, activities and funding:-</b></p> <ul style="list-style-type: none"> <li>• Each council has a representative council, which is called class-committee and includes student members too.</li> </ul>				
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- The student members bring forward the views and suggestions of the entire class with respect to the faculty, subjects, syllabus and other things related to the class.
- The composition of student members is of one topper, one average and one slow learner from each section are nominated as class representatives for all the sections from 1st year to final year.
- The student council helps students share ideas, interests and concerns with lecturers and principal. They offer also help raise funds for wide activities including social events, community projects, helping people indeed and college reform.
- Various programs like paper presentation, workshops and seminars are organized by these bodies every year.

We have formed student committees such as:

- Library Committee
- Discipline and anti-Ragging committee
- Sports and games committee
- Cultural committee

Student council representatives actively participate in various activities. They help in coordinating all the events related to academics and other co-curricular and extra-curricular activities, as per the direction of the faculty. Student Council has the members of various students from various departments of college.

#### Student Council and its Members:

S.No	Designation	Member	Qualification
1	Chairman of the council	Prof. M. Trinadh	Teaching Faculty
2	Head of the Council	v. naga venkata ganesh	MBA II Student
3	Library Committee	Mr. Syam joshi	M.A English
4	Discipline and Anti Raging Committee	Mr. D. Kiran sagar	M.Sc Chemistry-II Student

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

#### 5.3.3 Average number of sports and cultural activities / competitions organised at the institution level per year

**Response:** 33.6

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
34	35	33	33	33

File Description	Document
Number of sports and cultural activities / competitions organised per year	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 5.4 Alumni Engagement

**5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years**

### Response:

**The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years.**

An organization's alumni are the reflection of its past, representation of its present and a link to its future.

Educational institutions are changing the way they see and interact with their alumni community. Local alumni chapters were formed as a means to interact with other fellow alumni. However, these associations seldom had any interaction with the institution they graduated from. With advent of social media, alumni relationship has taken a different flavour altogether.

Alumni are the brand-ambassadors of the institution they graduated from. We have seen many institutions declaring the list of their notable alumni as a way of connecting their success with what the college has provided them. Institutions have realized how a strong and the relationship with their alumni can benefit them socially, academically, and professionally.

- 1.Placements:-** The alumni network of a college is one of the biggest source of placement opportunities to the students. Alumni can help students get placed at their respective organizations.
- 2.Career Guidance:-** Alumni is a huge talent pool whose guidance can be beneficial to many students and other fellow alumni in their respective area of study.

According to Margaret C.Andrews an effective alumni relationship begins with providing a successful experience to the students.

### Conclusion:-

Having understood the power of alumni network, we see a radical change in the way how educational institutions interact with their alumni. Many institutions today are investing both time and money in having

a vibrant online community for their alumni.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

#### 5.4.2 Alumni contribution during the last five years(INR in Lakhs) ? 15 Lakhs

10Lakhs - 15 Lakhs

5 Lakhs - 10 Lakhs

2 Lakhs - 5 Lakhs

**Response:** <2 Lakhs

File Description	Document
Any additional information	<a href="#">View Document</a>
Alumni association audited statements	<a href="#">View Document</a>

#### 5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

**Response:** 5

##### 5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

File Description	Document
Report of the event	<a href="#">View Document</a>
Number of Alumni Association / Chapters meetings conducted during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>



NAAC

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

**Response:**

**Vision:**

*To educate and mould younger generation as true citizens.*

To make quality the defining element of higher education in India through a combination of self and external quality evaluation, promotion and sustenance initiatives.

**Mission:**

*To Submit enlightened and patriotic youth to our society.*

To stimulate the academic environment for promotion of quality of teaching-learning and research in higher education institutions;

To encourage self-evaluation, accountability, autonomy and innovations in higher education;

To undertake quality-related research studies, consultancy and training programs, and

To collaborate with other stakeholders of higher education for quality evaluation, promotion and sustenance.

The governance of the institution is reflective of an effective leadership in tune with the vision and mission of institution.

The development of any institution depends on its management efficiency and leadership. It's a widely known fact that without proper leadership and guidance the progress of any institution is impossible. Effective governance helps us to accomplish vision and mission of the institution, as vision and mission of institution steers all our efforts practices and other vital plans to improve the quality of institutions. The Bhimavaram Educational Society started our KGRL College in 1975 with a view to extend more educational facilities to the rural people in around Bhimavaram as there was only one college in Bhimavaram at that time. So the management wanted to make our college as to be the premier institutions that offers teaching and learning programmes of the best quality, graduates students who excel and become leaders in the profession contributing to the community, the nation and the world and prepares individuals of the highest moral fibre.

<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 6.1.2 The institution practices decentralization and participative management

#### Response:

#### *The institution practices decentralization and participative management*

Decentralization and participative management stand out as the two main strengths of the institution. The College administration is so structured as to delegate authority and operational freedom to various functionaries in academic, administrative and financial matters. Decentralization operates in two ways –

the upward (from feedback and proposals) and the downward (from approval to execution) through deliberations. Decentralization which leads to participative management has resulted in successful execution of tasks by reducing the burden of work on individuals and distributing responsibilities as per abilities.

The Governing Body is the apex body followed by a hierarchy of Staff Council, IQAC/Academic Cell and Finance Committee. Further down, there are various committees from college level to department level for attending various matters like making policies, moving proposals and executing tasks. All the faculty participate in committees. Students and non-teaching staff are made members wherever possible. Decisions are made based on feedback and deliberations.

#### **Participative Management**

The college ensures participation of faculty at strategic as well as functional levels. College policies, financial and non-financial plans are evolved after thorough discussions at the department level. Approvals are given by Staff Council consisting of heads of departments and committees/cells. Faculty are involved committees such as Empower Committee, Disciplinary Committee, Anti-Ragging Committee, Grievance Cell, Maintenance Committees etc. for the day-to-day maintenance of the college. The Principal constitutes committees/cells with well-defined responsibilities taking due approval of Staff Council.

Committee/Cell	Role /Responsibility
Academic Cell	Monitoring Academics and related activities
Examination Cell	Examination related activities
Internal Quality Assurance Cell	Institutionalization of quality, data maintenance, submission of AQAR reports,  Internal Audit, prepare for accreditation.
Empower and Central Purchase Committee	Play proactive role in overall academic and administrative activities. Receive  indent from departments, suggest guidelines for development of infrastructure and

	approve recommendations to procure
Special Fee Committee	Appropriate utilization of special fees.
IT Initiative Committee	Upgrade and maintain IT infrastructure.
Women Cell	Address to women related issues and conduct awareness programmes, initiate
	short term skill training for girls.
Skills /JKC Committee	Train students in employable and other life skills. Organize drives on/off campus
	and provide opportunities for placement.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

#### Response:

*Perspective/Strategic plan and deployment documents are available in the institution*

- Academic Council decides in its annual meetings and makes necessary changes
- The Institution had already initiated ICT enabled teaching and learning in the campus.
- The teacher-centric learning is gradually shifted to student centric learning
- The college provides syllabus and question bank to all students in the beginning of the each semester.
- Academic calendar is provided to the staff and students in the beginning of academic year in which the rules and regulations, academic activities are given.
- The college is having well experienced lecturers to teach all the courses.
- The libraries are opened from 9.00 a.m. to 5.00 p.m., there is an open access system.
- The staff members are encouraged to participate in orientation, refresher courses, seminars, workshops and conferences.

- Formative assessment i.e. during the topic is taught through classroom assessment multiple choice questions, short answer questions, debates and group discussions.
- Summation assessment i.e. at the end of the unit. The student knowledge and skills about the topic is tested through SAQ's, long answer questions and projects. This kind of assessment also gives the student's capacity of remembrance and retention of the knowledge he learned.
- The good test takers are rewarded without hindering the poor test takers. The senior faculty contribute the question paper setting of the University and Autonomous Colleges and all the faculty participate in the valuation process.
- The college encourages staff and students to engage in research activities. Faculty are guided to approach UGC for financial assistance and in this year one minor project was sanctioned.
- Students are also made part of this activity for collecting data and analysis of it.
- The faculty are inspired to undertake quality-related research studies too.
- There are two libraries in the college one is UG Library and another PG Library. There are more than 45,000 text books, a large number of reference books & journals are available.
- ICT facilities are available for the staff and students.
- Abundant infrastructure is available in the college for the class rooms, labs, toilets etc.
- All labs are fully equipped with UGC grants such as additional assistance, BSR etc.

File Description	Document
Strategic Plan and deployment documents on the website	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### **6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism**

#### **Response:**

*Organizational structure of the Institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism*

**Organization Structure:**

The college has a well-defined organizational structure in administration and academic decision-making process. The Governing Body headed by Secretary & Correspondent, Board of Studies and Academic Council headed by the Principal are the highest policy-making bodies on the Academic and Administrative fronts of the Institution. The Governing Body shall meet at least once in three months while the Board of Studies and Academic Council are convened once in a year.

**Governing body (GB): Functions**

- Directs the College towards the achievement of the predetermined goals.
- Frames, amends and approves principles and policies.
- Approves the annual budget of the college before submission to UGC.
- Provides sanctions for recruitment of staff and makes recommendations.

**Regarding Recruitment.**

- Recruitment of staff on merit basis and staff enrichment programmes are conducted for teaching and non teaching staff.
- Review the academic performance of the faculty.

**College Planning and Development Council (CPDC): Functions**

- Prepares comprehensive development plan of the college.
- Recommends the introduction of new academic courses and self-financing courses.
- Encourages academic collaborations, use of ICT in teaching and learning and promotion of research activities among staff and students.
- Plans and discusses annual budgets and financial statements of the college.

**Approval by Governing Body.**

- Recommends the welfare measures for students' and employees in the college.
- Discusses and makes suitable recommendation on the Annual Quality Assurance Report of the college.
- Admission process is reviewed and adherence to the statutory norms is ensured.

**Internal Quality Assurance Cell (IQAC): Functions**

- Institutionalization of quality for conscious and consistent overall improvement of the institution.
- Develop mechanisms and procedures for ensuring timely, effective and progressive performance of academic and administrative activities.
- Use of pedagogical methods of teaching, learning and evaluation.
- Disseminate information on quality parameters for higher education.
- Organization of seminars, workshops on quality themes.
- Prepare perspective plan of the institution.

- Prepare Annual Quality Assurance report of the institution.
- To conduct internal audit and recommend corrective measures for identified deviations.
- To prepare the college for assessment and accreditation by external agencies.

### Grievance and Redressal Mechanism:

The institution has a discrete grievance and redressal Mechanism for its stakeholders. The Grievance and Redressal Cell promotes and maintains a favourable and unbiased educational environment. It attends to the grievances and complaints pertaining to the activities of the Institution. The Cell ensures effective solution to these grievances with a fair approach.

The Grievance and Redressal Cell enables the students to express their grievances by initiating and following the grievance procedure in accordance with the rules and regulations of the college. The cell meets periodically, examines the nature and pattern of the grievances and redresses it accordingly.

Suggestion boxes are placed at different locations of the Institution to enable the students in communicating their suggestions to the concerned authority i.e., the Grievance and Redressal cell.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>
Link to Organogram of the Institution webpage	<a href="#">View Document</a>

### 6.2.3 Implementation of e-governance in areas of operation

- 1.Planning and Development
- 2.Administration
- 3.Finance and Accounts
- 4.Student Admission and Support
- 5.Examination

All 5 of the above

Any 4 of the above

Any 3 of the above

Any 2 of the above

**Response:** All 5 of the above

File Description	Document
Screen shots of user interfaces	<a href="#">View Document</a>
ERP Document	<a href="#">View Document</a>
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	<a href="#">View Document</a>

#### **6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions**

**Response:**

*Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions*

Like any well-functioning institution, KGRL College Degree (A) & PG Courses, believes in achieving excellence through decentralization of power across a number of committees, bodies and cells. Each committee/body/cell has a structure with one of the faculty as coordinator and the Principal acting as the Chairperson. The members consist of faculty and student nominees. The coordinator conducts meetings periodically and records minutes. Orders/Proceedings are given in accordance with the resolutions. The implementation of orders and the effectiveness there of is reviewed periodically for further steps if needed.

The effectiveness of the decisions by the following Committees/Bodies/Cells lead to the successful planning and implementation of the event:

1. Finance Committee
2. Staff Council
3. Academic Research Committee
4. Extension and Linkages Committee
5. Examinations Committee
6. Infrastructure Committee
7. Building Committee
8. Hostel Committee
9. Sports and Games Committee
10. Students Welfare and Cultural Activities Committee
11. Alumni Association
12. Parent, Teacher Association
13. Internal Quality Assurance Cell
14. Library Advisory Committee
15. Academic Calendar Committee
16. Academic Council
17. Finance Committee
18. Management Committee etc.



File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

**Response:**

*The institution has effective welfare measures for teaching and non-teaching staff*

- The management of our college provides the following facilities for the welfare of teaching and non-teaching staff
- Advancing salary when the payment of salaries are delayed and allowing easy instalments for recovery of the advances
- Providing financial assistance on medical grounds to the teaching and non- teaching staff
- Implementation of Aarogyadhan Scheme to the staff sponsored by Andhra Bank
- Providing education facilities to children of the staff at concessional fee
- KGRL Employees Co-operative credit society, Regd. No. 357F was formed wayback in 1984 to extend financial assistance to the staff under the direction of DCCB. Every year it grants loans to staff Rs.25 lakhs with lowest interest.
- Teaching staff are given loan maximum of Rs. 2,00,000/- @ 12% rate of interest through KGRL College Employees Co-operative Credit Society Ltd.
- Pension, gratuity and group insurance
- Management advance to meet emergency expenditure of faculty.

<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years

**Response: 0**

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

<b>File Description</b>	<b>Document</b>
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	<a href="#">View Document</a>

### 6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

**Response: 2.4**

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	1	4	3	1

<b>File Description</b>	<b>Document</b>
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	<a href="#">View Document</a>

### 6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five

years

**Response:** 2.26

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	2	0	2	0

File Description	Document
IQAC report summary	<a href="#">View Document</a>
Details of teachers attending professional development programs during the last five years	<a href="#">View Document</a>

### 6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

**Response:**

#### *Institution has Performance Appraisal System for teaching and non-teaching staff*

- Our institution practices an effective self appraisal system which has been implemented for rating the performance of both faculty and administrative staff.
- This is enabled through the IQAC which provides the appraisal through the HODs and students' feedback. Before the end of every academic year, a self appraisals prepared by all the faculty members as per the format given by the UGC.
- It includes details regarding the faculty's academic achievements, training programmes (refresher/orientation courses attended, workshops/conferences/seminars attended, presentation or publication of research papers), innovative undertakings, extension programmes, etc. Likewise a Performa is collected from the students regarding the teacher's quality of teaching, communication skill, etc.
- Based on the faculty's self-appraisal and the students' feedbacks, the HODs, and later the Principal assesses the performances of each faculty.
- The decisions taken are conveyed to the teaching and non - teaching staff by the Principal individually or in categorical/ general meetings. Such regular self-appraisals and feedbacks from the students and the stakeholders motivate the teaching and non-teaching staff to improve their overall academic/ administrative performance.
- This definitely helps in increasing the quality of the teaching learning process and the administrative performance of our institution.

<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

**Response:**

**Financial Management and Resource Mobilization**

*Institution conducts internal and external financial audits regularly*

- Accounts of the Funds received other than the management contributions are prepared in the college office and audited as per the norms of the UGC, Government of Andhra Pradesh.
- The external Government auditor is appointed by the Department of Collegiate Education, the Accountant General's Office and Local Fund Office.
- The funds received from the UGC are properly utilized, and timely Utilization Certificates along with the audited accounts prepared by a Chartered Accountant are sent to the UGC.
- Errors and omissions occurring in the accounts books and registers are initially detected by the Head Accountant and the Principal. In the audit report of the past 5 years done by the CCE, Hyderabad, Govt. of Andhra Pradesh certain irregularities were observed regarding PD account fund utilization but all these have been resolved.

<b>File Description</b>	<b>Document</b>
Link for Additional Information	<a href="#">View Document</a>

### 6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

**Response:** 4.22

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
2.82	0.4	0	0	1

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	<a href="#">View Document</a>
Annual statements of accounts	<a href="#">View Document</a>

### 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

#### Response:

- The main financial resources of the college are grants from the State Government and the UGC besides the fee collected from the students of aided courses and self-supporting courses and also from management
- The management of the Institution supports financially in case of need and in times of financial inadequacies.
- Merit scholarships, medals are instituted for honouring outstanding students out of the donations collected from individuals, institutions and alumni while maintaining good relations with them.
- The institute has a well-defined mechanism to monitor effective and efficient utilization of available financial resources for the development of the academic processes and infrastructure development.
- Institutional budget is prepared by Principal every year taking into consideration of recurring and non-recurring expenditures.

#### Purchasing committee:

1. Institute adheres to utilization of budget approved for academic expenses and administrative expenses by management.

2. After final approval of budget the purchasing process is initiated by purchase committee

which includes all heads of departments and account officer. Accordingly the quotations called and after the negotiations purchase order is placed.

3. The payments is released after delivery of the respective goods and it is done as per the terms and conditions mentioned in purchase order.

4. All transaction has transparency through bills and vouchers. The bill payments are passed after testing & verification of items.

5. Respective faculty member ensures that whether suitable equipment/machinery with correct specification is purchased.

6. The entire process of the procurement of the material is monitored by the Purchase committee and Principal at institute level .

7. Financial audit is conducted by chartered accountant every financial year to verify the compliance.

All the major financial decisions are taken by the Institute's Governing Body (GB).

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

**6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes**

**Response:**

**Establishment of Internal Quality Assurance Cell:**

The Institute has established an Internal Quality Assurance Cell in February 2013 and IQAC meetings are held regularly during the academic year.

The main aim of the IQAC is to develop a system for conscious, consistent , need-based and value -based quality education.

**The IQAC ensure the following:**

- IQAC has contributed significantly in promoting Research in the college by obtaining financial assistance from the Management for providing necessary infrastructural support and research incentives.
- The IQAC discusses with the Principal and HODs to plan for national and state level seminars, conferences, workshops and include them in the academic plan before the beginning of every academic year.
- IQAC has conducted awareness programme for student centric teaching learning activity and it monitoring it during departmental visits as part of academic audit and evaluation is done by the feedback obtained from the stake holders.
- IQAC contributes to the teaching and learning process by the supply of necessary equipment and material.
- Faculty members are motivated to design contemporary , skill-based and value – added courses .
- To conduct internal academic audit every year.

**IQAC in Promoting Research**

- The IQAC distributes UGC guidelines of major, minor research projects, seminars, conferences symposia and workshops and also whole proposals to faculty to apply for the above programs to the UGC for financial support.
- It motivates the faculty to participate in seminars and present papers.
- It also encourages the teaching staff to publish articles in peer reviewed journals.
- The college has a research committee constituted the Principal as chair person and 4 senior faculty as members. It tracks the UGC schemes.
- The IQAC informs the faculty to undertake M.Phil. and Ph.D. degree under UGC sponsored faculty development programme.
- Encouraging staff to publish the research papers.
- The students are also advised to present their research papers in the national seminars and workshops organised annually by the college. Further, the students are also encouraged to present and publish their research articles in the journals and other newspapers.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

**6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms****Response:**

- The institution has a centralized body i.e Academic Council (Autonomy) to review teaching and learning process.
- The primary object of IQAC is to suggest and guide to improve the academic and administrative performance of the institution. The IQAC has contributed in:
- The plan of action chalked out by the IQAC in the beginning of the year towards teaching –learning for quality enhancement and the outcome achieved by the end of the year is appended hereunder
- More no. of student - centric programmes were conducted by all departments like Quiz, Seminars, Student Study Projects, Brain-Storming, Ice breaking, Group Discussions on Current Trends, Role Play, Surveys, Field Trips etc
- Number of interactive sessions were conducted by IQAC and Women Cell on gender discrimination and other women related issues.

Sl.	Action Plan decided at the beginning of year	Action Taken Report
No		
1.	To Upgrade the status of the college to University	1. All apex bodies norms being maintained 2. AISHE number C-24250.



2.	Introduction of new programmes	1.	M.Sc. Aqua Culture.
		2.	B.Sc. Animation.
		3.	B.Sc. Forensic Science
3.	Procuring funds for construction of new buildings and renovation of the existing ones	4.	Major repairs and Minor Repairs to college undertaken.
		5.	Seminar Halls, SMART Class Rooms, Computer Labs and Toilets.
4	To introduce skill based Certificate/ Diploma Courses	1.	Skill based and 1 Diploma Courses Certificate commenced in collaboration with RGNIYD.
		2.	Skill based Courses Certificate by APSSDC.
		3.	Online Coaching for competitive exams provided by experts from AP State Skill Development Council.
5.	e-classrooms and digital boards to promote ICT based teaching	1.	02 digitalized seminar halls .
		2.	02 SMART Class Rooms .
		3.	MANA TV excess in the college.
		4.	JIO fiber grid internet in the campus.
		5.	Wi- Fi enable campus.
6.	To incorporate effective management information system	1.	Administration procedures streamlined to save time and facilitate easy accessibility
		2.	Resolutions of Staff Council and Academic Committees are being communicated by mail
		3.	College website working in progress.
		4.	Mail ids created to every student to communicate without loss of time
		5.	Activities of Departments, photos and permissions are posted on a separate account on Social networking groups.
7	Tapping all possible Resources/Funding Agencies for the development of college	1.	Funding by UGC, Autonomous Grants, CPE and State Government
		2.	Funding agencies like SERB in Science and Technology improvement.
		3.	Philanthropists in the town sponsor scholarships to the poor and meritorious.
8	Research Output	1.	Our staff have published 10 research articles in International journals and 63 articles in various National journals during this year.
		2.	Book was published on implementations of GST.



<b>File Description</b>	<b>Document</b>
Link for Additional Information	<a href="#">View Document</a>

### 6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

**Response: 5.6**

#### 6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
8	6	10	2	2

<b>File Description</b>	<b>Document</b>
Number of quality initiatives by IQAC per year for promoting quality culture	<a href="#">View Document</a>
IQAC link	<a href="#">View Document</a>

### 6.5.4 Quality assurance initiatives of the institution include

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

Any 4 of the above

Any 3 of the above

Any 2 of the above

Any 1 of the above

**Response:** Any 3 of the above

File Description	Document
e-copies of the accreditations and certifications	<a href="#">View Document</a>
Details of Quality assurance initiatives of the institution	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Annual reports of Institution	<a href="#">View Document</a>

#### 6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

**Response:**

**K.G.R.L. COLLEGE**

**Degree (A) & PG Courses**

**BHIMAVARAM**

Recommendations for Quality Enhancement of the Institution by peer team

S. No.	Recommendations of the peer team	Implementation of recommendations by the coll
1	Introduce new subjects in UG program.	Introduced two new courses
2	Start more PG courses in socially relevant applied subjects	As Bhimavaram is hub of Aquaculture a course (Aquaculture) started to meet the requirements of ac
3	More class rooms, Smart classes, UG labs need to be updated	20 class rooms, 4 smart class rooms introduced laboratories are modernized.
4	Research culture in PG students and all the faculty members.	Encouraging PG students to go for research oriented all the faculty members are motivated to join in M.P
5	Bar coding in the library.	INFLIBNET facility arranged along with Bar code.
6	Induction of IQAC, Alumni, and PTA.	As per the directions the college has induced IQ PTA for smooth functioning of the college along

		Parents.	
7	Health centre to be made available to students.	First –Aid Clinic is made available to the students a	
8	Introduce programmes with tuning arrangements or international collaborations '	We are in the process of doing as you said. Fin interrupted us but we will do it for the benefit/v community.	
9	''Allocate 5 to 10% budget for promotion of research and learning resources ' Establishment of book-bank system	Budget has been allocated as per the requirements research and learning. And Book-Bank facility has per the peer team advice.	
10	Introduce students insurance policy	Student Insurance policy has been paid every year.	
11	Systematic implementation of add on courses	As per the suggestion given by the peer team we systematic conduction of add-on courses to the stud	
12	Enhance collaboration with' other colleges, industries & software companies	We are in the process of doing as you advise. As financial commitment it is being in the stage of number of industries as well as software companies.	
13	Personal computer facility in Bio-Technology, Micro biology & Bio-Chemistry departments	Personal computers have been provided to those dep	
14	Endeavour for research centre for M. Phil & Ph.D	College is identified and approved as Centre for res Adikavi Nannaya University.	

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

**Response:** 10

##### 7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	2	1	2	2

File Description	Document
Report of the event	<a href="#">View Document</a>
List of gender equity promotion programs organized by the institution	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 7.1.2 Institution shows gender sensitivity in providing facilities such as

##### a) Safety and Security

##### b) Counselling

##### c) Common Room

**Response:**

- The campus is under the surveillance of CCTV cameras and is monitored regularly.
- Women constitute a significant number in all committees and play a dominant role in the administration.
- The college celebrates Women's Day every year by conducting various competitions, organizing rallies and motivational lectures, women health check up camps.
- The Women Cell takes care of the safety and security of women. It protects the rights of women and looks after their amenities and their maintenance. It conducts various gender sensitive campaigns, seminars and workshops.
- Girl students are deputed to attend women conferences and parliaments
- Committee against sexual harassment, and Grievance Redressal has been constituted to resolve grievances keeping in view the welfare, safety and security of the students as per UGC- MHRD guidelines and Anti- Ragging and Sexual Harassment Policy.

**Safety and Security:**

- There are 320 girls studying in this college. It is owing to the safety and security measures taken by this college
- The Discipline Committee and anti-ragging Committees pay Special attention to the safety and security of women. Any misbehaviour towards girl students or eve teasing is viewed seriously. The members move around the campus during free time to ensure women safety.
- Anti-ragging slogans and the punishments awarded thereof are also mounted on the college walls.
- As a measure to step up the security of women the college has outsourced 24/7 Security to provide protection to women staff and students at each block, in the ground and at the entrance of the college.
- In Field Trips and Tours It is mandatory for the mentor to accompany the students to any trip and for outside participation lady staff is a must as it is co- education.
- Well-protected hostel facility is provided to the boys and girl separately on the campus with 24 hrs security.
- Girl students are periodically trained in self-defence technique to face any emergency.
- Complaint Boxes are set up at all strategic places for students to drop complaints and suggestions about any inconvenience they experience in the college.

**Counselling**

- The college has adopted a system where each student finds himself or herself free to access the faculty for any kind of help or counselling.
- Counselling sessions are also organized to girl students on various issues such as their health and hygiene, handling the eve-teasers, the evil of early marriages, women's rights, etc inviting experts from the fields of Law, Medicine and Police.
- Counselling sessions are held regularly to enlighten the students on the contemporary social conditions and threats and how one should overcome such hassles in life through courage and confidence.

**Common room**

- A Common Room with all the required facilities is provided for the refreshment for the students. It is a common place where the students can exchange their ideas and discuss the general issues.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

**7.1.3 Percentage of annual power requirement of the Institution met by the renewable energy sources**

**Response:** 17.39

7.1.3.1 Annual power requirement met by renewable energy sources (in KWH)

Response: 12000

7.1.3.2 Total annual power requirement (in KWH)

Response: 69000

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**7.1.4 Percentage of annual lighting power requirements met through LED bulbs**

**Response:** 40.94

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 5650

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 13800

File Description	Document
Details of lighting power requirements met through LED bulbs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**7.1.5 Waste Management steps including:**

- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

**Response:**

**Waste Management:**

**Solid waste management**

Solid wastes are collected daily and segregated into bio and non-bio degradable waste for suitable disposal. Students are created awareness in this regard through orientation classes and by arranging signboards in

important locations. Proposals are under way to start a paper recycling unit and Vermi-Compost unit.

The college has adopted a system where 3 different types of containers were placed at different locations to collect the solid waste.

The solid waste is segregated into mainly three categories which are as follows:

- 1.Green color bins - Solid waste collection
- 2.Yellow color bins - Container waste for recycling purpose
- 3.Blue color bins - Liquid waste/ food collection etc.

At the end of the day, the garbage is collected from these colored bins and disposed accordingly making the process to be simple and fast.

### **Liquid management**

The College implementing the waste water treatment facility, the waste water from RO water plant is used for gardening. The rain water harvesting systems in the campus collects the water and use it for gardening and other non-domestic purposes.

### **E -waste management**

The IT department collects all the unused electronic equipment for disposal.

<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>

### **7.1.6 Rain water harvesting structures and utilization in the campus**

#### **Response:**

- Through NSS "The World Water Day" was celebrated on 22 nd March 2017 and the students took the pledge on saving water.
- The Institute has rainwater harvesting structures for groundwater recharge. Low lying areas and pits are dug for rain water harvesting.
- Public awareness programs on water harvesting, conservation is conducted regularly with a message to the students and public on rain water harvesting, conservation and recycling of waste water.
- Design of rooftop rainwater harvesting system from different buildings in the campus for direct use is in process.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 7.1.7 Green Practices

- Students, staff using
  - a) Bicycles
  - b) Public Transport
  - c) Pedestrian friendly roads
- Plastic-free campus
- Paperless office
- Green landscaping with trees and plants

#### Response:

#### GREEN PRACTICES

*The college takes the initiatives to make the campus eco- friendly by using energy conservation like switching off the electrical equipment when not in use, switching off the lights in day time, the glass windows of the class rooms facilitate the maximum utilization natural light. Solar energy is used for computer systems and LED bulbs in the campus. The college has made adequate arrangements for the parking of the vehicles and making the campus sound - free zone and encouraging the students to walk in the campus for environmental friendliness, observing one day in the month as No Fuel Day and instructing the students to use the bicycles to attend the college. The college facilitate the students to use the college transportation to go to the field trips, NSS Programs, community Services, Janma Bhumi programs, visiting industries, Labs & Aqua fields instead of using individual transportation to reduce fuel burden.*

*The college organizes periodical camps through NSS Units to inculcate the value of the plantation among the students and the faculty. We have pure RO water facility in the campus and uses purposing the waste for gardening. Restricted Cigarettes and tobacco products strictly in and around the campus. Awareness programs and lectures are arranged for the proper waste disposal through Women Cell. The college encouraged the students to use cloth bags instead of plastic bags and using gunny bags for collecting raw waste in the campus. Use of mobile phones in the campus also prohibited on Free Radiation Day.*

File Description	Document
Any additional information	<a href="#">View Document</a>

### 7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary



**component during the last five years****Response:** 0.51

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.33	0.31	0.28	0.26	0.23

File Description	Document
Green audit report	<a href="#">View Document</a>
Details of expenditure on green initiatives and waste management during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:**

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

**A. 7 and more of the above****B. At least 6 of the above****C. At least 4 of the above****D. At least 2 of the above****Response:** C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
link to photos and videos of facilities for Divyangjan	<a href="#">View Document</a>

#### 7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

**Response: 1**

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	1	0	0

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

**Response: 3**

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	1	1

File Description	Document
Report of the event	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**7.1.12**

**Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff**

**Response:** Yes

File Description	Document
Any additional information	<a href="#">View Document</a>
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	<a href="#">View Document</a>

**7.1.13 Display of core values in the institution and on its website**

**Response:** Yes

File Description	Document
Provide URL of website that displays core values	<a href="#">View Document</a>

**7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations**

**Response:** Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	<a href="#">View Document</a>

**7.1.15 The institution offers a course on Human Values and professional ethics**

**Response:** Yes

File Description	Document
Any additional information	<a href="#">View Document</a>
Provide link to Courses on Human Values and professional ethics on Institutional website	<a href="#">View Document</a>

**7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions****Response:** Yes

File Description	Document
Any additional information	<a href="#">View Document</a>
Provide URL of supporting documents to prove institution functions as per professional code	<a href="#">View Document</a>

**7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years****Response:** 1

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	1

File Description	Document
List of activities conducted for promotion of universal values	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities****Response:**

Institution Organizes National Festivals And Birth And Death Anniversaries of great Indian personalities with enthusiasm. Our students are on a mission towards better India by breaking the boundaries of religion and caste. Thoughts of great Indian personalities sowed into the young minds through the exhibitions and programs conducted on these days. Every year our institute organizes the national festivals and birth / death anniversaries of the great Indian personalities. Staff and students

get to know the importance of national integrity in the country in general and their role in it in particular.

**some events with we conduct in our institution:-**

Sno	date	Name of the Day	Significance
1	12th January	National Youth Day	Swami Vivekananda Birthday
2	28th February	National Science Day	Indian Physicist Sir C. V. Raman Birthday
3	April 11	Mahatma jyotiraophule Jayanti	Mahatma Jyotirao Phule
4	14th April	Ambedkar Jayanti	Ambedkar's birthday
5	29th August	Telugu Bhasha Dinotsavam	Birthday of the Telugu poet Gidugu Venkata Ramamurthy
6	5th September	Teachers' Day	Birthday of Sri Sarvepalli Radha Krishnan
7	September 28	S Bhagat Singh Jayanti	Shaheed Bhagat Singh
8	October 2	Mahatma Jayanti	Gandhi Birth anniversary of the Father of the Nation, Mahatma Gandhi
9	31st October	National Integration Day (Ekta Diwas)	Birthday of Sardar Vallabhai Patel
10	November 14	Children's day	Birthday of Pandit Jawaharlal Nehru

#### **7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions**

**Response:**

#### **Transparency in financial, academic, administrative and auxiliary functions**

The best example one which reflects the transparency of the KGRL college financial, academic, administrative functions is that the college conducts every year meetings like academic audit, general body

meeting, society meetings etc.

In these meetings, the college society presents the financial statement for all the running colleges. The financial statements reflect the profit and loss expenditure for the fiscal year. This is one of the best examples for the transparency of the college to the staff, students, and society.

As per the approved guidelines of Adikavi Nannaya University to bring uniformity in the basic structure of examinations and evaluation, the college implemented Choice Based Credit System (CBCS) from the academic year 2015-2016. Admissions into the college is governed by the regulations in respect of sanction of courses, reservation scheme and in take capacity laid down by the Commissioner of Collegiate Education, Hyderabad and Adikavi Nannaya University, Rajamahendravaram. Complete information relevant to admission is available in the prospectus published every year by the college.

Every student must have at least 75% of attendance in theory classes and 95% attendance in practical classes to be eligible to appear for the semester- end examinations. The library books are issued only to present students of the college and the staff members on every working day. For the Laboratory Records, Field Note Books, Observation Books etc. must get signed by the concerned lecturer regularly and subsequently certified by the head of the department.

In order to review the academic progress of students academic council is formed in each faculty. Teacher – guidance program is adopted under which a few students are attached to every staff member of the department to take care of their academic progress. Seminars, extension lectures, workshops etc. are taken up. The separate career guidance cell is functioning in the college to provide career guidance and information regarding career opportunities from time to time by the staff and professionals on career guidance, personality development etc. Information gathered from media and internet regarding career opportunities are also displayed. Faculty members from various departments also participated in career counselling for the benefit of student.

## 7.2 Best Practices

### 7.2.1 Describe at least two institutional best practices (as per NAAC Format)

#### Response:

#### Best practices -I

##### 1. Title of the Practice

Adoption of 3 villages under Institutional Social Responsibility

##### 2. Objectives of the Practice

- The village adoption study envisages integrated and holistic development of village.
- The village adoption provides an opportunity to academicians, policy makers and civil society to get sensitised and understand the problems and social dynamics that exist at the grass root level and assimilate

the facilitating/catalysing factors responsible for building sustainable and cohesive communities through inspiring, igniting, educating and enabling them to develop by utilising multiple opportunities with special focus on disadvantaged sector.

- The village adoption will also empower the faculty for better training, research and thus rural development.
- To inspire the rural communities to dream, plan, mobilise forces and resources for sustainable development of each member who can realise his/her full potential and create such ecosystem for positive behavioural transformation.
- To render service to the larger community by creating and sustaining a culture of co-operative living for inclusive and sustainable development.

### **3. The Context :**

The emphasis on involvement of students and faculty at grass-root level by adopting specific village, preferably from back-ward area, as well as keeping the experience of first phase of Village Adoption studies, it is felt necessary to draw a frame-work while undertaking this category of studies. We encourage the students and trained them to have positive attitude on community services.

### **4. The Practice:**

Selected and adopted villages around Bhimavaram are Yanamadurru, Tundurru, Komarada.

- The faculty and NSS volunteers met Sarpanches, Panchayat Secretaries, village school masters in the village, discussed the burning problems and appraised them of the mission for the all-round development of village.
- Our college NSS units organised a special camp at one of the adopted village named Tundurru and identified the problem after discussion with the people who live by either side of the kacha road that leads to Zilla Prashed high school.
- The kacha road is so inconvenient to children to walk towards school especially in the rainy session it's impossible to go on the way.
- The students have conducted a door-to-door survey in each of the 3 villages to trace out the problems of the villages.
- Students inspected every nook and corner of the villages and convinced people of the dirty, unhygienic surroundings and unclean habits and suggested them to improve their living condition.
- The staff and students have successfully conducted Swatchh Bharat, Janma Bhoomi - Maa Vuru (Birth Place – My Village), Domalapai Dandayatra (Raid against mosquitoes), ODF Villages etc.
- NSS volunteers and staff have participated and cleaned green algae plants which occupied pond long back in Yanamadurru village.
- NSS volunteers and staff conducted medical camp in Komarada village and provided free medical test and medicines to the village people.

### **5. Evidence of Success**

- The president of Tundurru pachayat, villages and ZP high school staff and students are very happy and express their view naming the road as KGRL road.
- The people of Yanamadurru appreciate the NSS volunteers for initiating the clean and green programme in the village and make the pond water for use.

- Komarada village benefited by the medical camp and they thanked our NSS volunteers.
- Plantation of trees and ODF Survey helps the people to be aware of human environmental pollution.
- ODF Survey was done by our NSS volunteers and staff in more than 7 villages in and around Bhimavaram.
- Our NSS volunteers stayed at night in the villages and conducted rachabanda program to discuss various issues among the people, and giving suggestions, legal awareness on “Dwakra” (self financing groups by government) and government financing schemes to empower women .
- Our NSS volunteers played skits on awareness of medical facilities, particularly, in effective use of 108 Ambulance, precautions taken at the time of snakes and insect bite.

## **6. Problems Encountered and Resources Required**

- Using the NSS fund we paved the road to make it convenient.
- With co-operation of NGO's our NSS volunteers promote Dwakra women's homely made pickles and other products into market.

## **Best Practice - II**

### **1. Title of the Practice**

Performance monitoring through ward-counsellor

### **2. Objectives of the Practice**

- To promote individual performance and to provide required support to enrich their academic performance.
- To provide with the variety of opportunities to participate in dept/college activities leading towards interpersonal communication skill.
- To develop personality, communication skills, awareness about different types of entrance exams and interviews, and to develop skill to qualify various competitive exams.

### **3. The Context**

- Most of our students are from rural background so students need the ward counselling for their better enlightenment and successful life as a student.
- Coaching and mentoring in a way help the student in promoting his/her overall development and performance in education and skill development.

### **4. The Practice**

- Each department maintains a ward-counselling cell. Head of the department allot faculty to take the ward-counselling to the students regularly.
- Each faculty allotted 15 members to guide and observe the students in their studies.
- The ward-counsellor monitor the attendance and performance in the internal examination makes suggestion for improvement.
- If the ward counsellor finds out any personal problem they take initiation to talk with the parents to overcome the problem.



## 5. Evidence of Success

- The maintenance of ward counselling improves attendance, performance and discipline of the student.
- Ward-counselling gives a free access and develops cordial relation between teacher and the students that makes a healthy environment in the campus

## 6. Problems Encountered and Resources Required

- whenever students feel stress and strain ward counselling will help to be peaceful to become complete student.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

## 7.3 Institutional Distinctiveness

### 7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

#### Response:

#### "Student Empowerment through Good Governance"

All round development of Education, Social Commitment, Compassion and Effectiveness are the few focused areas of the vision of KGRL College Degree (A) and PG Courses.

The College was established by the few visionary people who strive a lot to accomplish its Vision effectively through good governance. The elements of good governance which the college institutionalized and internalized are;

- Transparency, Accountability and Integrity
- Social Commitment and Responsibilities
- Equitable and Inclusive Approach
- Efficiency and Effectiveness
- Participatory Approach
- Obedience to law

The elements of good governance are the core competencies that are evident in all the activities grounded in the core values of the college, the hallmark of this college, inherited with rich cultural values in accomplishment of Academic Excellence, Faculty Development, Quality Research, Social and Public Engagement, Finance and Administration

### **Transparency, Accountability and Integrity**

The Management believes that above board of all their activities as a responsible behavior. The College has excellent value system manifested in each and every step that may be seen in the Admission Process of the students and in the Recruitment Policy of the faculty by providing equal opportunity to all. Finance & Accounts are audited annually. The entire administration is transparent as per policy, structure, goals and objectives.

Accountability is ensured among the Management, faculty and administrative staff for every decision they made. Faculty considers that they themselves are accountable for:

- Curriculum Delivery with good conscience.
- Following new Pedagogy for Innovative Teaching.
- Mentoring the students and Inculcating moral values in them.
- Focusing on best outcome based education.

### **Social Commitment and Responsiveness**

The College responds to social responsibilities and other issues with compassion. It organized several extension and outreach activities to sensitize the students and faculty to respond to social issues, to become virtuous citizens and to contribute to nation-building.

### **Equitable and Inclusive Approach**

The college is in forefront in inclusive approach with following initiatives.

- Scholarship to marginalized group
- Good hostel facilities at subsidized rates
- Focusing on highly diverse student community
- Gender Equity Education
- Inculcating Human values and Professional ethics

### **Efficiency and Effectiveness**

Efficiency (input, output relation) is ensured in terms of academic excellence reflected through glorious academic track record. Effectiveness (result oriented) is ensured in terms of placements, alumni linkage, MOUs with various bodies, administrative audit, Evaluation based- outcomes of students and other activities etc.

### **Participatory Approach**

Organizational structure of the college is decentralized and adopts participatory approach through various committees to advise the Governing body, IQAC and Principal. The participation is ensured by co-ordinating with committees for conducting events. Faculty and non-teaching staff are drawn in several committees to ensure effective feedback and participation.

### **Compliance of Law**

The organization complies with letter and spirit in Policy frame work, Legal framework and Institutional framework of HEI and other authorities to achieve the purpose of meaningful education. Ethics and code of conduct of student, faculty, administrative staff and governing body is are to promote good culture and adheres to norms of the affiliating university.

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## 5. CONCLUSION

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### Additional Information :

1. The IQAC focuses on continuous improvement especially for faculty development & excellence and Academic Excellence which is manifested in the form of seven criterias. The college has IQAC cell which manages the every aspect of planning and implementation to uphold the vision and mission in the task of institution empowerment. Accordingly 5 strategic goals are formulated.
2. The institution is slowly increasing its phase on focusing on Research Projects and seminars/workshops at the State and National levels. It shows that the institution is transforming and not a mere undergraduate institution.
3. The introduction of new programmes and their interdisciplinary nature with cross cutting issues, the mandatory add-on courses and Foundation Courses meant for skill development and promotion of values have shown change the student strength at recognized manner. This in turn reflects the excellence of quality, the institution is known for.
4. The promotion of Cultural Events to the height of supporting Government Sponsored Programs and fund rising to victims of natural calamities realizes the mission of making the institution a custodian of culture and heritage.
5. The accolades achieved in sports and games at the university, state and national levels demonstrate the commitment of the institution to the all-round development of the students.
6. The provision of scholarships and other eligible provisions to the weaker sections constituting around 70% of total student strength in the college and meritorious prizes are being given by the institution and Prathiba Awards are being distributed by the Andhra Pradesh State Government.
7. The institution makes diligent efforts in identifying and tracing the interests of stakeholders and their expectations in promotion, evaluation and sustenance of quality education with quest for excellence and to explore all the possibilities to work in consonance with the interest of stakeholders. The distinctiveness and core competence of this Institution is good governance and leadership.

8.

### Concluding Remarks :

#### Future Vision – Excellence:

The core values of the Institution are an imperative in every strategic goal and objective of strategic plan. Accordingly core value has become inbuilt mechanism in every criteria. The college consciously conducted value - based classes for enhancing and sustaining the value system that it nurtured and cherished. The quest for excellence is the benchmark for faculty and academic excellence; hence the goals are formed on excellence. The goals on faculty development & excellence and academic excellence would work towards global standards, global challenges and global competitiveness of students. Faculty teaching-learning process is adopting ICT extensively, e-resources and LMS to attain high quality standard. Skill with values, knowledge, abilities and attitude, social consciousness, public engagement, research output for quality of teaching and learning are some of the objectives attained as the college is grounded with core values. The empowerment of women is ensured in the process of achieving all the goals and objectives of the College. The ultimate aim of KGRL College

Degree (A) and P.G. Courses is to nurture and develop budding human resources for nation development.

College looks forward to the following major strategic initiatives for the next perspective plan 2019-24.

1. Faculty Development and Excellence with required standards.
2. Academic Excellence with the constitution of Centre of Excellence in Pedagogical research.

Nurturing Human Values and transformation for capacity building.

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## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.3.3	<p>Average percentage of students enrolled in the courses under 1.3.2 above</p> <p>1.3.3.1. Number of students enrolled in value-added courses imparting transferable and life skills offered year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>517</td> <td>466</td> <td>506</td> <td>436</td> <td>454</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>258</td> <td>258</td> <td>247</td> <td>255</td> <td>518</td> </tr> </tbody> </table> <p>Remark : DVV has made the changes as per report of List of students enrolled in value-added courses provided by HEI for the year 2013-14, 2014-15, 2015-16, 2016-17 and 2017-18.</p>	2017-18	2016-17	2015-16	2014-15	2013-14	517	466	506	436	454	2017-18	2016-17	2015-16	2014-15	2013-14	258	258	247	255	518
2017-18	2016-17	2015-16	2014-15	2013-14																	
517	466	506	436	454																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
258	258	247	255	518																	
2.3.3	<p>Ratio of students to mentor for academic and stress related issues</p> <p>2.3.3.1. Number of mentors</p> <p>Answer before DVV Verification : 80</p> <p>Answer after DVV Verification: 74</p> <p>Remark : As per mentor list provided by HEI.</p>																				
2.5.3	<p>Average percentage of applications for revaluation leading to change in marks during the last five years</p> <p>2.5.3.1. Number of applications for revaluation leading to change in marks year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>93</td> <td>63</td> <td>51</td> <td>46</td> <td>34</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>87</td> <td>63</td> <td>51</td> <td>46</td> <td>34</td> </tr> </tbody> </table> <p>Remark : DVV made the changes as per report of controller for 2017-18 provided by HEI.</p>	2017-18	2016-17	2015-16	2014-15	2013-14	93	63	51	46	34	2017-18	2016-17	2015-16	2014-15	2013-14	87	63	51	46	34
2017-18	2016-17	2015-16	2014-15	2013-14																	
93	63	51	46	34																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
87	63	51	46	34																	

2.6.3	<p>Average pass percentage of Students</p> <p>2.6.3.1. Total number of final year students who passed the examination conducted by Institution.          Answer before DVV Verification : 245          Answer after DVV Verification: 244</p> <p>2.6.3.2. Total number of final year students who appeared for the examination conducted by the institution          Answer before DVV Verification : 357          Answer after DVV Verification: 357</p> <p>Remark : Relevant document not provided by HEI.</p>																				
3.3.3	<p>Number of awards for innovation won by institution/ teachers/ research scholars/students during the last five years</p> <p>3.3.3.1. Total number of awards for innovation won by institution/teachers/research scholars/students year-wise during the last five years          Answer before DVV Verification:</p> <table border="1" data-bbox="304 869 1046 1003"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>1</td> <td>2</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1081 1046 1216"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	3	1	2	0	0	2017-18	2016-17	2015-16	2014-15	2013-14	0	0	0	0	0
2017-18	2016-17	2015-16	2014-15	2013-14																	
3	1	2	0	0																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
0	0	0	0	0																	
3.6.2	<p>Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years</p> <p>3.6.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years          Answer before DVV Verification:</p> <table border="1" data-bbox="304 1491 1046 1626"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>2</td> <td>1</td> <td>1</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1704 1046 1839"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	2	2	1	1	0	2017-18	2016-17	2015-16	2014-15	2013-14	0	0	0	0	0
2017-18	2016-17	2015-16	2014-15	2013-14																	
2	2	1	1	0																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
0	0	0	0	0																	
3.6.3	<p>Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years</p> <p>3.6.3.1. Number of extension and outreach Programs conducted in collaboration with Industry,</p>																				

Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
18	17	12	3	2

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
5	5	8	3	5

3.6.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

3.6.4.1. Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
7	4	4	6	5

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
520	125	275	415	250

3.7.3 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

3.7.3.1. Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
2	0	1	1	1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0



Remark : E-copies of MOUs not provided by HEI.

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
9	8.5	7	6	6

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
9	8.5	7	6	5

Remark : Highlighted extract for Budget allocation for infrastructure augmentation, excluding salary for 2013-14, 2014-15, 2015-16, 2016-17 and 2017-18 not provided by HEI.

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

4.2.4.1. Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
43.9	29.2	20.5	49.3	19.7

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
43.9	29.2	20.5	49.3	19.6

Remark : Audited statement not reflect expenditure for purchase of books and journals duly signed by CA for 2013-14, 2014-15, 2015-16, 2016-17 and 2017-18 provided by HEI.

4.2.6 Percentage per day usage of library by teachers and students

4.2.6.1. Number of teachers and students using library per day over last one year

Answer before DVV Verification : 350

Answer after DVV Verification: 39

Remark : As per teachers and students using library 14/9/2017, 18/10/2017 and 9/11/2017.

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities

excluding salary component, as a percentage during the last five years

4.4.1.1. Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
63.82	62.1	49.9	52.6	46.4

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
63.82	62.1	49.9	52.6	46.3

Remark : Highlighted extract for Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary in audited statement not provided by HEI.

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
611	641	577	535	531

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
611	641	0	0	0

Remark : Sanction letter is not provided by HEI for the year 2013-14, 2014-15, 2015-16.

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

5.1.5.1. Number of students attending VET year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
50	35	26	32	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14

50	34	26	27	0
----	----	----	----	---

Remark : As per students enrolled list provided by HEI.

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) during the last five years

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
16	3	5	3	3

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
15	2	5	3	3

Remark : DVV has not consider awards list for the year 2018-19.

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

6.4.2.1. Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
2.82	0.5	0	0	1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
2.82	0.4	0	0	1

Remark : Audited statement not reflect total grants received from non-govt. bodies for 2013-14, 2014-15, 2015-16, 2016-17 and 2017-18 provided by HEI.

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
8	4	3	3	4

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
3	2	1	2	2

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

7.1.8.1. Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
0.33	0.31	0.28	0.26	0.24

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0.33	0.31	0.28	0.26	0.23

Remark : Audited statement not reflect total expenditure on green initiatives and waste management excluding salary for 2013-14, 2014-15, 2015-16, 2016-17 and 2017-18.

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years 7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
3	1	1	1	1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	1	0	0

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
3	2	4	1	3

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	1	1

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

7.1.17.1. Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1	5	6	3	3

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	1

## 2.Extended Profile Deviations

ID	Extended Questions																				
1.4	<p>Number of revaluation applications year-wise during the last 5 years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>93</td> <td>63</td> <td>51</td> <td>46</td> <td>34</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>123</td> <td>105</td> <td>54</td> <td>155</td> <td>223</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	93	63	51	46	34	2017-18	2016-17	2015-16	2014-15	2013-14	123	105	54	155	223
2017-18	2016-17	2015-16	2014-15	2013-14																	
93	63	51	46	34																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
123	105	54	155	223																	
2.1	<p>Number of courses in all programs year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14															
2017-18	2016-17	2015-16	2014-15	2013-14																	

21	21	21	21	21
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Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
22	22	22	22	22

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